

LEKWA-TEEMANE LOCAL MUNICIPALITY “NW 396”



**1st Quarter Performance Report
2018/2019**

1. INTRODUCTION

The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Lekwa-Teemane Local Council (Ward and PR Councillors) to monitor the implementation of service delivery programs and initiatives across the Municipality.

2. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

3. COMPONENTS OF THE REPORT

The SDBIP can be defined as: "a detailed plan approved by the mayor of a municipality for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- Monthly projections of revenue to be collected for each source
- Monthly projections of expenditure (operating and capital) and revenue for each vote
- Quarterly projections of service delivery targets and performance indicators for each vote
- Ward information for expenditure and service delivery
- Detailed capital works plan broken down by ward over three years

MONTHLY REVENUE PER EACH SOURCE

| Medium Term Revenue and Expenditure Framework | | | | | | | |
|---|---------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
| | 2018/07/31 | | 2018/08/31 | | 2018/09/30 | | |
| INCOME | | | | | | | |
| Account Type | Budget Amount | Actual Amount | Budget Amount | Actual Amount | Budget Amount | Actual Amount | Total Actual Amount |
| 1000 - Agency Services [Revenue - Exchange Revenue | -218681.92 | 0 | -218681.92 | 0 | -218681.92 | 0 | 0 |
| 1100 - Interest, Dividend and Rent on Land [Revenu | -1372878.62 | -9.97 | -1372878.62 | 0 | -1372878.62 | 0 | -9.97 |
| 1300 - Operational Revenue [Revenue - Exchange Rev | -4599.5 | 0 | -4599.5 | 0 | -4599.5 | 0 | 0 |
| 1400 - Rental from Fixed Assets [Revenue - Exchang | -55518.42 | 0 | -55518.42 | 0 | -55518.42 | -4076.31 | -4076.31 |
| 1500 - Sales of Goods and Rendering of Services [R | -56573.08 | -9564.58 | -56573.08 | -108218.16 | -56573.08 | -1903.8 | -119686.54 |
| 1600 - Service Charges [Revenue - Exchange Revenue | -11962884.77 | -1859663.4 | -11962884.77 | -3635521.31 | -11962884.77 | -1705682.41 | -7200867.12 |
| 2100 - Fines, Penalties and Forfeits [Revenue - No | -1514633.33 | 0 | -1514633.33 | 0 | -1514633.33 | 0 | 0 |
| 2200 - Interest, Dividend and Rent on Land [Revenu | -287269.75 | -5270079.87 | -287269.75 | 0 | -287269.75 | 0 | -5270079.87 |
| 2400 - Property Rates [Revenue - Non-exchange Reve | -2156199.75 | -2761936.19 | -2156199.75 | -2483849.06 | -2156199.75 | -2423163.5 | -7668948.75 |
| 3000 - Transfers and Subsidies [Revenue - Non-exch | -5959749.83 | 0 | -5959749.83 | 0 | -5959749.83 | 0 | 0 |
| TOTAL INCOME | -23588988.97 | -9901254.01 | -23588988.97 | -6227588.53 | -23588988.97 | -4134826.02 | -20263668.56 |
| | | | | | | | |
| EXPENDITURE | | | | | | | |
| 4000 - Bad Debts Written Off [Expenditure] | 5166333.33 | 0 | 5166333.33 | 0 | 5166333.33 | 0 | 0 |
| 4100 - Bulk Purchases [Expenditure] | 6781901.25 | 662526.29 | 6781901.25 | 918763.51 | 6781901.25 | 5521100.1 | 7102389.9 |
| 4200 - Contracted Services [Expenditure] | 1374581.42 | 164430.82 | 1374581.42 | 1031162.22 | 1374581.42 | 497154.15 | 1692747.19 |
| 4400 - Depreciation and Amortisation [Expenditure] | 1913217.33 | 0 | 1913217.33 | 0 | 1913217.33 | 0 | 0 |
| 4520 - Interest, Dividends and Rent on Land [Expens | 125000 | 0 | 125000 | 0 | 125000 | 0 | 0 |
| 4600 - Inventory Consumed [Expenditure] | 1189140.1 | 71902.26 | 1189140.1 | 1445892.83 | 1189140.1 | 382996.05 | 1900791.14 |
| 4700 - Operating Leases [Expenditure] | 223605 | 0 | 223605 | 0 | 223605 | 0 | 0 |
| 4710 - Operational Cost [Expenditure] | 1602604.91 | 395247.4 | 1602604.91 | 852155.76 | 1602604.91 | 1433379.13 | 2680782.29 |
| 4800 - Remuneration of Councillors [Expenditure] | 292248.5 | 0 | 292248.5 | 0 | 292248.5 | 0 | 0 |
| 4900 - Employee Related Cost [Expenditure] | 5015593.65 | 4416773.28 | 5015593.65 | 4874187.49 | 5015593.65 | 5022274.77 | 14313235.54 |
| TOTAL EXPENDITURE | 23684225.49 | 5710880.05 | 23684225.49 | 9122161.81 | 23684225.49 | 12856904.2 | 27689946.06 |
| SURPLUS/DEFICIT | -95236.52 | 4190373.96 | -95236.52 | -2894573.28 | -95236.52 | -8722078.18 | -7426277.5 |

3.1. MONTHLY EXPENDITURE AND REVENUE FOR EACH VOTE

| | 2018/07/31 | | 2018/08/31 | | 2018/09/30 | | Total 1ST Quarter Budget & Actual | |
|--------------------------------|---------------------|--------------------|---------------------|--------------------|---------------------|--------------------|-----------------------------------|---------------------|
| | Budget Amount | Actual Amount | Budget Amount | Actual Amount | Budget Amount | Actual Amount | Total Budget Amount | Total Actual Amount |
| Vote1- Municipal Manager | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vote 2- Budget and Finance | -19808229.13 | -9901254.01 | -19808229.13 | -6227588.53 | -19808229.13 | -4134826.02 | -59424687.39 | -20263668.56 |
| Vote3- Corporate Service | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vote4- Community Service | -1815843.17 | 0 | -1815843.17 | 0 | -1815843.17 | 0 | -5447529.51 | 0 |
| Vote5- Technical Service | -1964916.67 | 0 | -1964916.67 | 0 | -1964916.67 | 0 | -5894750.01 | 0 |
| TOTAL REVENUE | -23588988.97 | -9901254.01 | -23588988.97 | -6227588.53 | -23588988.97 | -4134826.02 | -70766966.91 | -20263668.56 |
| | | | | | | | | |
| Vote1- Municipal Manager | 1892976.53 | 529616.54 | 1892976.53 | 807207.16 | 1892976.53 | 1254049.46 | 5678929.59 | 2590873.16 |
| Vote 2- Budget and Finance | 9327333.73 | 963879.97 | 9327333.73 | 1601541.98 | 9327333.73 | 1374462.9 | 27982001.19 | 3939884.85 |
| Vote3- Corporate Service | 1398340.11 | 1083980.32 | 1398340.11 | 1581846.17 | 1398340.11 | 1484088.16 | 4195020.33 | 4149914.65 |
| Vote4- Community Service | 1933891.55 | 1237986.38 | 1933891.55 | 1541829.59 | 1933891.55 | 1603129.73 | 5801674.65 | 4382945.7 |
| Vote5- Technical Service | 9131683.57 | 1895416.84 | 9131683.57 | 3589736.91 | 9131683.57 | 7141173.95 | 27395050.71 | 12626327.7 |
| TOTAL EXPENDITURE | 23684225.49 | 5710880.05 | 23684225.49 | 9122161.81 | 23684225.49 | 12856904.2 | 71052676.47 | 27689946.06 |
| | | | | | | | | |
| TOTAL : SURPLUS/DEFICIT | -95236.52 | 4190373.96 | -95236.52 | -2894573.28 | -95236.52 | -8722078.18 | -285709.56 | -7426277.5 |

| KEY PERFORMANCE AREA | PLANNED TARGETS | ACHIEVED TARGETS | NOT ACHIEVED | NOT APPLICABLE | PERCENTAGE |
|---|-----------------|------------------|--------------|----------------|------------|
| Service Delivery and Infrastructure Development | 22 | 8 | 12 | 2 | 36% |
| Local Economic Development | 4 | 3 | 1 | 0 | 75% |
| Municipal Financial Viability and Management | 13 | 7 | 5 | 1 | 53% |
| Institutional Development and Transformation | 19 | 7 | 8 | 4 | 36% |
| Good Governance and Public Participation | 15 | 9 | 5 | 1 | 60% |

KEY PERFORMANCE AREA 1: SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

| IDP Objective | Objective | Key Performance Indicator | Indicator Definition | Baseline | Budget | Annual Target | 1st Quarter Target | 1st Quarter Actual Performance | Reasons for Deviations | Possible Solutions | POE |
|--|---|--|---|-------------------------|----------|--|--|--|---|---|---|
| To deliver sustainable essential services such as water, sanitation, electricity and roads for the Lekwa-Teemane communities | Service Delivery and Infrastructure Development | Number of reports on additional households provided with water connections (RDP) KPI 1 TS | Report on number of New extensions 2=1012 h/h 3, =1144 h/h 4 =477 h/h 10=511 h/h 12= 1700 h/h =4844 | New Establishments | Opex | 4 reports on additional households provided with water connections (RDP) by end June 2019 | 1 report on additional household water connection submitted to Council by end September 2018 Ext.10=511 h/h | NOT ACHIEVED Report generated but not submitted to Council | Report prepared after Council sitting | To be submitted in the next Council sitting | 1 report on additional household water connections submitted to Council for period ended Sep 2018 |
| | Service Delivery and Infrastructure Development | Number of reports on additional households provided with sewerage connections (RDP) KPI 2 TS | Reports of additional h/h provided with sewerage connections | New Establishments | Opex | 4 reports on additional households provided with sewerage connections (RDP) by end June 2019 | 1 report on additional households provided with sewerage connections (RDP) by end Sep 2018 | NOT ACHIEVED Report generated but not submitted to Council | Report prepared after Council sitting | To be submitted in the next Council sitting | 1 Report on additional household with sewer connections & Council Resolution |
| | Service Delivery and Infrastructure Development | Number of hectares of municipal land released for human settlements development KPI 3 CS | Allocated hectares of land released for human settlements in Geluskoord Ext 4& 5 Utlwanang Ext 3 | 1075 Hectares available | R 000.00 | 5 Ha of municipal land released for human settlements by end Dec 2018 | Identify the piece of land and align them to SDF | NOT ACHIEVED No land released as yet. | The process takes long and we are still in the processes. | Item to serve in the next Council meeting (Item attached) | Council resolution on land allocated Letter of confirmation of housing opportunities allocated |

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|--|---|---|--|------------------|---|---|---|--|--|---|--|
| | | | Bloemhof Ext 3,4,11 and 12 | | | | | | | | |
| Service Delivery and Infrastructure Development | Number of Hectares of municipal land released for Socio- Economic Development KPI 4 CS | Land released for farming, non subsidized residential, institutional use and Economic Developmen t | Informatio n in Land Audit- Total Municipal Land Available | R000.00 | 110 Hectares of municipal land released for Socio- Economic Development by end June 2019 | Submission and allocation of land on received land applications item to Council for land release | NOT ACHIEVED Item to serve on the Finance and Corporate Services portfolio 23 October for the release of land. (incomplete item attached) | The process takes long but its almost done | Item to serve on the Finance and Corporate Services portfolio 23 October for the release of land.(Incompl ete item attached) | Council resolution on removal of restrictions, approval from Joint Municipal Planning Tribunal, Records of authorisations | |
| Service Delivery and Infrastructure Development | Number of Erven provided with permanent water and Sanitation services KPI 5 CS | Facilitate the provision of water and sanitation to 1500 stands in Bloemhof Ext 12 by dlg&hs | New KPI | Dlg&hs Budget | 1500 Erven provided with permanent water and Sanitation services by end June 2019 | Clearing of site and identification of perks | ACHIEVED Ext 12 in Boitumelong has been cleared, pegged and people are occupying erven | N/A | N/A | Contractors completion certificate | |
| Service Delivery and Infrastructure Development | Number of housing opportunities provided KPI 6 CS | Facilitate the provision of 984 housing opportunities in Geluksoord Ext 2,3&4 | New KPI | Dlg&hs Budget | 500 | Ensure smooth site establishment and participation of local contractors | NOT ACHIEVED A contractor was appointed by the Department of Human Settlements on the project in July 2018. We will provide | We are just waiting for documentary proof from Contractors and Department of Local Government and Human Settlements(T he Funders) | We will continue asking for the information on a weekly basis. | Happy letters/ Occupancy certificates. Progress report from appointed Housing Institutions, Budget confirmation letter from dlg&hs | |

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|---|--|--|---------|---------------|---|--|---|--|--|--|---|
| | | | | | | | | documentary evidence once we get same from DLG & HS. | | | |
| Service Delivery and Infrastructure Development | Facilitate the provision of affordable housing (Finance Linked Individual Subsidy Program- FLISP) KPI 7 CS | Identify land for restructuring zones for towards implementation | New KPI | Dlg&hs Budget | Registration of the municipality with SHRA | Develop business plan for registration with SHRA | | NOT ACHIEVED | SHRA did not confirm receipt of the application | A new application will be done and sent to SHRA | Registration Certificate Approved funding proposal |
| Service Delivery and Infrastructure Development | Numbers of households relocated from stressed informal settlements and other servitudes to greenfield development areas KPI 8 CS | Relocation of households to serviced sites at Bloemhof Ext 12 | New KPI | Dlg&hs Budget | 1500 households relocated from stressed informal settlements and other servitudes to greenfield development areas | 375 | NOT ACHIEVED More than 250 households have been relocated to Ext 12 but we have not captured them on any database as yet.(Photographic Evidence attached) | We just need to document all the beneficiaries which will take place in due course and we do not have the staff capacity to do so. We will look at creative ways of doing the work but it's a major challenge as we only have 1 staff member in the Housing Section in the whole municipality. | We will use the Community Works Programme staff to assist. | List indicating locations (township & ward) and erf numbers of relocated households Relocation Certificates | |

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|---|--|--|---|--|--|---|--|--|---|--|
| Service Delivery and Infrastructure Development | Approved electrification master plan. KPI 9 TS | Development of an annual electrification plan entailing infrastructure SWOT analysis | Electrical masterplan not in place | Opex | Approved electrification master plan by end June 2019 | N/A | N/A | N/A | N/A | Draft master plan |
| Service Delivery and Infrastructure Development | Electrification of 243 h/h by end June 2019 KPI 10 TS | Electrification of a backlog of 243 h/h | 243 h/h | 1 767 525, 26 | Electrification of 2 h/h by end Dec 2018 | Appointment of contractor by end Sep 2018 | NOT ACHIEVED Contractor not appointed | RDP Houses in the earmarked area have not been built | Contractor to be appointed in the 3 rd quarter | Close out Report |
| Service Delivery and Infrastructure Development | % of Households with access to electricity KPI 11 TS | Provision of Electricity to households within the Lekwa-Teemane Local Municipality | 94% household provided with electricity | Opex | 97% of Households with access to electricity by end June 2019 | 97% of Households with access to electricity by end Sep 2018 | NOT ACHIEVED 94% household provided with electricity | RDP Houses in the earmarked area have not been built | % of households with access to electricity to increase upon completion of electrification project | Financial system Report |
| Service Delivery and Infrastructure Development | Number of households with basic waste collection KPI 12 CS | Weekly Collection of refuse | 16 524 households receive basic weekly waste collection | R24 605 062.00(I.D 201313 22030R FFB3ZZ WM | 18 524 households with basic waste collection by end June 2019 | 18 524 households with basic waste collection by end Sep 2018 | ACHIEVED 18 524 households with basic waste collection | N/A | N/A | Schedules containing Maps |
| Service Delivery and Infrastructure Development | Council Approved Integrated Waste Management Plan. KPI 13 | Plan that indicates municipal handling of the waste generation and disposal process. | Draft Integrated Waste Management Plan | No budget required . Draft Plan is in place. Only required | Approved Integrated Waste Management Plan by end Dec 2018 | N/A | N/A | N/A | N/A | Approved Integrated Waste Management Plan & Council Resolution |

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|---|--|---|--|--------------------|--|--|---|---|--|--|--|
| | | CS | Legal requirement in terms of National Environmental Management Waste Act, 2008. | | Council approval | | | | | | |
| Service Delivery and Infrastructure Development | No of landfill sites maintained KPI 14 CS | General maintenance of landfill sites as required by the National Environmental Management Waste Act, 2008. | Weekly cleaning/sorting and upkeep of site. | Opex-R8 000 944.00 | 2 landfill sites maintained by end June 2019 | 2 landfill sites maintained by end Sep 2018 | NOT ACHIEVED No maintenance done as yet. | We did not have capacity with regards to machinery and human resources. We did not have enough staff to work specifically- the current staff is being used in 4 different sections therefore we could not, under the circumstances be able to do maintenance. | Community Works Programme staff to be used in future to assist. 511 allocated to the municipality. | 1 Maintenance report with photographic evidence. | |
| Service Delivery and Infrastructure Development | Number of sports facilities maintained KPI 15 CS | Quarterly maintenance of 2 existing sports facilities in Coverdale and Geluksoord Cleaning grass, cutting, irrigation, | 2 sports facilities maintained monthly | Opex | 3 sports facilities maintained on a monthly by end June 2019 | 3 sports facilities maintained by end Sep 2018 | ACHIEVED 3 sports fields were maintained over the period. Geluksoord, Coverdale and Boitumelong | N/A | N/A | 1 Maintenance Report of existing sports facilities | |

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|---|---|---|---|--|---|--|--|--|--|---|--|
| | | | weed control | | | | | Sportsground s | | | |
| | Number of municipal park and gardens maintained KPI 16 CS | Quarterly maintenance of 1 existing Geluksoord parks Maintenance includes cleaning, irrigation, grass cutting, weed | Monthly maintenance of municipal park (grass cutting, removal of weeds, watering of plants, removal of waste) | Opex | 1 municipal parks and gardens maintained by end June 2019 | 1 municipal park and gardens maintained by end Sep 2018 | ACHIEVED 2 Parks in Boitumelong were maintained for the period | N/A | N/A | 1 Maintenance Report of existing Park and Garden facilities, Photos | |
| Service Delivery and Infrastructure Development | Number of signboards of illegal dumping erected KPI 17 CS | Erection of No Dumping Sites Signs on identified sites | Illegal dumping | Opex | 40 signboards of illegal dumping erected by end June 2019 | 10 signboards of illegal dumping erected by end Sep 2018 | NOT ACHIEVED No illegal signboards were erected | We have started with the procurement signboards and sent them off to Supply Chain Management but the supplier has not been paid as yet. Cashflow problems being experienced. | There is not much that can be done as the cashflow problem is a major one in the municipality. | Photos / Invoices / | |
| Service Delivery and Infrastructure Development | Number of cemeteries fenced KPI 18 CS | Perimeter fencing of available cemeteries with access control mechanism in place | None existence of fencing around cemeteries- As of June 2018, there are no fences around the | Fence already provided by Rural Development and Agriculture. Just needs to | 3 cemeteries fenced by end June 2019 | Monthly Progress report on erection of the fences. | NOT ACHIEVED No Cemeteries fenced | An assessment was done of our internal capability to erect the fences but we are not able to do so. The erection of the | We will speed up the assessment process and finalise it as soon as humanly possible. | Completion report and photographic evidence of fence erection. | |

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|---|---|---|--------------------------|-----------------------|---|---|--|------------|---|----------------------------------|--|
| | | | | available cemeteries. | be erected. | | | | fence will have to be budgeted for. First opportunity is the adjustment budget later in the year. The item was not initially budgeted for in the first place. | | |
| Service Delivery and Infrastructure Development | Approved road master plan KPI 19 TS | Development of an annual road master plan entailing infrastructure SWOT analysis | Outdated Road masterplan | Opex | Approved road master plan by end June 2019 | Applications to MISA by end Sep 2018 | ACHIEVED Applications to MISA | N/A | N/A | Letter from MISA | |
| Service Delivery and Infrastructure Development | KMs of municipal internal roads paved KPI 20 TS | Paving of internal roads | Gravel Road | Opex | 1.5 km of municipal internal roads paved by end June 2019 | 500m municipal internal roads paved by end Sep 2018 | ACHIEVED 660m internal roads paved | N/A | N/A | Practical Completion Certificate | |
| Service Delivery and Infrastructure Development | KM of municipal roads maintained KPI 21 TS | Patching of potholes, cleaning and road markings Bloemhof Christiana Boitumelong Utlwanang Geluksoord Coverdale Salamat | Pothole riddled roads | Opex | 2 KM of municipal roads maintained by end June 2019 | 500m KM of municipal roads maintained | ACHIEVED 650m KM of municipal roads maintained | N/A | N/A | Report and Photos | |

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|--|---|--|---|---|------|--|---|--|------------|------------|-------------------|
| | Service Delivery and Infrastructure Development | KMs of storm water drainage maintained KPI 22 TS | Cleaning of storm water drainage system | Not properly cleaned, Maintained and repaired storm water drainage system | Opex | 5 km of storm water drainage maintained by end June 2019 | 1.25km of storm water drainage maintained | ACHIEVED 1.30km of storm-water drainage maintained | N/A | N/A | Report and Photos |
|--|---|--|---|---|------|--|---|--|------------|------------|-------------------|

KEY PERFORMANCE AREA 2: LOCAL ECONOMIC DEVELOPMENT

| IDP Objective | Objective | Key Performance Indicator | Indicator Definition | Baseline | Budget | Annual Target | 1 st Quarter Target | 1 st Quarter Actual Performance | Reasons for Deviations | Possible Solutions | POE |
|---|----------------------------|---|---|------------------------------|--------|---|---|--|------------------------|--------------------|-------------------------------|
| Strengthening the enabling environment through more flexible regulations, better access to finance and markets, improved infrastructure facilities and business support | Local Economic Development | LED Strategy aligned to the Provincial and National LED Strategy/Framework developed KPI 23 MO CP.S | LED Strategy that is going to assist in identifying the potential investors | Outdated LED strategy | Opex | Review and alignment of LED strategy to National and Provincial strategies by end June 2019 | Engagements with third parties for assistance (FEED and District) | ACHIEVED The District was engaged | N/A | N/A | LED Strategy |
| | Local Economic Development | Number of municipal LED intergovernmental platforms convened. KPI 24 MO CP.S | LED Intergovernmental platforms that allows for information sharing on opportunities existing in sector departments | Inconsistent LED engagements | Opex | 4 LED intergovernmental platforms convened by June 2019 | 1 LED intergovernmental platform convened by Sep 2018 | ACHIEVED 1 LED intergovernmental platform convened | N/A | N/A | Minutes, attendance registers |

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|--|----------------------------|--|---|------------------------|------|---|---|--|--|--------------------------------------|-----------------------|
| | Local Economic Development | Number of work opportunities created through CWP. KPI 25 MO | Employment opportunities created through CWP | 350 work opportunities | Opex | 400 work opportunities created through CWP by June 2019 | 100 work opportunities created through CWP by Sep 2018 | <u>NOT ACHIEVED</u> | Awaiting budget from Provincial Treasury | Will be achieved in the next quarter | Appointment contracts |
| | Local Economic Development | Number of jobs created through the municipality's local economic development initiatives including capital projects KPI 26 MO CP.S | Employment opportunities created through LED initiatives including Capital projects | 100 Jobs Created | Opex | 100 jobs created through other municipal initiatives by end June 2019 | 25 jobs created through other municipal initiatives by end Sep 2018 | <u>ACHIEVED</u> 55 jobs created through capital projects | N/A | N/A | Appointment letters |

KEY PERFORMANCE AREA 3: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

| IDP Objective | Objective | Key Performance Indicator | Indicator Definition | Baseline | Budget | Annual Target | 1st Quarter Target | 1st Quarter Actual Performance | Reasons for Deviations | Possible Solutions | POE |
|---|--|---|--|---|--------|--|---|--------------------------------|--|--|--------------------|
| Build and strengthen the financial management of the municipality to enhance service delivery and achieve clean audit by 2019 | Municipal Financial Viability and Management | Number of financial policies reviewed adopted by council KPI 27 BTO | Finance policies 1. Credit Control debts collection, 2. Asset management policy, 3. Indigent policy, 4. Property Rates policy, 5. Supply Chain Management Policy, 6. Tariff policy, 7. Cash Management policy, 8. Budget Policy 9. Borrowing policy. 10. Cost Containment Policy - Review 3 policies per quarter and if changes adopted by council. | Finance policies 1. Credit Control debts collection, 2. Asset management policy, 3. Indigent policy, 4. Property Rates policy, 5. Supply Chain Management Policy, 6. Tariff policy, 7. Cash Management policy, 8. Budget Policy 9. Borrowing policy. - Review 3 policies per quarter and if changes adopted by council. 10. Cost | Opex | 10 reviewed and approved financial policies by end June 2019 | 1 policy reviewed by end Sep 2018 Supply chain management policy | NOT ACHIEVED | No policies have been reviewed for BTO as yet. | All policies will be reviewed before the end of June 2019. | Council Resolution |

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|--|---|---|-----------------------------------|--------------------|---|--|--|---|--------------------------------------|---------|--|
| | | | | Containment Policy | | | | | | | |
| Municipal Financial Viability and Management | Number of reports on the implementation of MPRA KPI 28 BTO | Implementations of new valuation roll from the 1st of July 2017. Billing of the properties according to the valuation roll and the approved tariffs | 100% Implementation of the MPRA | Opex | 4 reports on the implementation of MPRA by end June 2019 | 1 report on the implementation of MPRA by end Sep 2018 | ACHIEVED 1 report on the implementation of MPRA | N/A | N/A | Reports | |
| Municipal Financial Viability and Management | Number of reports on effective revenue management submitted by end June 2019 KPI 29 BTO | Reports on debtors reconciliations, how many h/h have been billed and how much has been collected | Reports on Revenue Management | Opex | 12 reports on effective revenue management submitted by end June 2019 | 3 reports on effective revenue management submitted by end Sep 2018 | ACHIEVED 3 reports on effective revenue management submitted | N/A | N/A | Reports | |
| Municipal Financial Viability and Management | Number of reports on expenditure management submitted KPI 30 BTO | Reports on creditors reconciliations, reports on and withdrawals | Reports on Expenditure Management | Opex | 12 reports on expenditure management submitted by end June 2019 | 3 reports on expenditure management submitted by end Sep 2018 | ACHIEVED 3 reports on expenditure management submitted | N/A | N/A | Reports | |
| Municipal Financial Viability and Management | Number of reports on the Conditional Grants spending in accordance with DoRA | Expenditure reports on conditional Grants | Conditional Grants | Opex | 12 reports on the Conditional Grants spending in accordance with DoRA | 3 reports on the Conditional Grants spending in accordance with DoRA | NOT ACHIEVED | Due to late uploading of budget on the system | Will be reported in the next quarter | Reports | |

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|--|---|--|--|------|--|---|--|---|--------------------------------------|--|--|
| | | and Grant Frameworks by end June 2019 | | | | and Grant Frameworks by end June 2019 | and Grant Frameworks by end Sep 2018 | | | | |
| | | KPI 31 BTO | | | | | | | | | |
| Municipal Financial Viability and Management | Number of SCM compliance reports submitted by end June 2019 | Quarterly report on 1. Contract management, 2. Deviation report, 3. Bid awarded above R 200 000. 4. Number of quotations 5. Repairs and Maintenance 6. UIF&W | 4 SCM compliance reports to be submitted | Opex | 4 SCM compliance reports submitted by end June 2019 | 1 SCM compliance report submitted by end Sep 2018 | ACHIEVED 1 SCM compliance report submitted | Delays due to implementation of SCM processes on the new system | Will be reported in the next quarter | Attach Quarterly reports | |
| | | KPI 32 BTO | | | | | | | | | |
| Municipal Financial Viability and Management | Financial viability as expressed by the ratios (debt coverage ratio, outstanding service debtors to revenue, Cost coverage ratio) | Financial viability as expressed by the ratios (debt coverage ratio = 4 : 1, outstanding service debtors to revenue = 3:1, Cost coverage = 3:1) | 12 Financial Viability Reports Expressed in Ratios | 0.00 | 4 Financial viability ratios report by end of each quarterly | 25% collection from outstanding debts in ratios is equal (4:1). | ACHIEVED | N/A | N/A | Attach Financial viability ratios report | |
| | | KPI 33 BTO | | | | | | | | | |

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|--|---|---|--|-------|---|---|---|--|---|---|
| Municipal Financial Viability and Management | Number of Indigents households receiving Free Basic Services KPI 34 BTO | Free basic services provided to household earning less than R3500. Benefits that are provided. 1. 6klm Water 2. 50 klw electricity 3. Other services at 100% | 7116 indigents currently receiving free basic services | Opex | 9000 Indigents households receiving Free Basic Services by end June 2019 | 7116 Indigents households receiving Free Basic Services by end Sep 2018 | ACHIEVED Total indigent: 7246 were registered | N/A | N/A | Indigent register |
| Municipal Financial Viability and Management | Percentage (%) collection of revenue achieved KPI 35 BTO | Quarterly revenue collected against the actual billing | 55% Collection rate | Opex | 80% collection of revenue achieved by the end June 2019 | 40% collection of revenue achieved by the end Sep 2018 | ACHIEVED 48% collection of revenue achieved | N/A | N/A | Attach progress report and Schedule C MFMA Section 71 Reports |
| Municipal Financial Viability and Management | Percentage of municipality's budget actually spent on implementing its workplace Skills Plan KPI 36 BTO | The budgeted amount for WSP per Vote | WSP | Opex | 100% of municipality's budget actually spent on implementing its workplace skills plan by end June 2019 | 25% Quarterly report on budget actually spent on implementing its workplace skills plan by end Sep 2018 | NOT ACHIEVED | Delays due to implementation of new votes on the system | Implementation of 2018/19 Training Plan | Attach monthly report |
| Municipal Financial Viability and Management | Percentage of a municipality's capital budget actually spent on capital projects identified for a | Report on actual spending on MIG and INEP capital expenditure | 2017/18 Expenditure | Capex | 100% of municipality's capital budget actually spent on capital projects identified for a particular | 35% Quarterly report on budget actually spent on Capital projects identified by | NOT ACHIEVED | Delays on registering of new projects, MIG has introduced new system of reporting | Will improve on reporting in the next quarter | Capex Project Report Attach Quarterly Reports |

| | | | | | | | | | | | |
|--|--|---|--|------|---|--|--------------------|------------|------------|--|--|
| | | particular financial year in terms of the municipality's integrated development plan KPI 37 BTO | | | | financial year in terms of the municipality's integrated development plan submitted by end June 2019 | end of the quarter | | | | |
| Municipal Financial Viability and Management | Timeous submission of 2017/18 Annual Financial Statements to Auditor General by end August 2018 KPI 38 BTO | Submission of Annual Financial Statements to AGSA | Timeous submission of Draft consolidated 2017/18 Annual Report to Internal Audit Committee & Auditor General by 31 August 2018 | Opex | Timeous submission of 2017/18 Annual Financial Statements to Auditor General by end August 2018 | Timeous submission of 2017/18 Annual Financial Statements to Auditor General by end August 2018 | ACHIEVED | N/A | N/A | Attach acknowledgement of receipts of AFS and copy of Annual Financial statement | |
| Municipal Financial Viability and Management | Percentage of audit findings addressed KPI 39 BTO | Audit findings addressed as contained in the post audit action plan | Post Audit Action Plan | Opex | 100% of audit findings addressed by end June 2019 | N/A | N/A | N/A | N/A | Post Audit Action Plan | |

KEY PERFORMANCE AREA 4: INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

| IDP Objective | Objective | Key Performance Indicator | Indicator Definition | Baseline | Budget | Annual Target | 1 st Quarter Target | 1 st Quarter Actual Performance | Reasons for Deviations | Possible Solutions | POE |
|--|--|--|--|--|-------------------|--|---|---|---|--|--|
| To provide the necessary strategic support for the implementation of the SDBIP | Institutional Development and Transformation | Number of posts filled as per the approved funded structure KPI 40 CP.S | Filling of 20 critical posts that are provided for in the Organisational Structure in line with request by various Directorates and allocated funds in the budget. | 20 Posts filled | 263 750 | 13 permanent 7 contract posts filled as per the approved funded structure by end June 2019 | 5 post filled by end Sep 2018 | NOT ACHIEVED 1 Position filled (Assistant Manager Legal & Labour Relations) | Financial Constraints, The positions for Senior Managers were re-advertised due to | The positions will be filled in the Q2 | Adverts, Interview Reports and Appointment Letters |
| | Institutional Development and Transformation | Number of employees employed in accordance with the Employment Equity Plan KPI 41 CP.S | In terms of Employment Equity Plan target groups include disabled and women. These groups to be considered during the recruitment and selection process. | 5 Employees employed according to EEP. | 0.00 | 5 employees employed in accordance with the Employment Equity Plan by end June 2019 | 1 Employee employed in accordance with Employment Equity Plan by end Sep 2018 | NOT ACHIEVED Posts were not filled in Q1 due to financial constraints | Posts were not filled in Q1 due to financial constraints | The target will be achieved in Q2 | Recruitment & Selection Report/Human Resource Report |
| | Institutional Development and Transformation | Number of officials capacitated in terms of the | Officials of the municipality to be capacitated | 50 officials trained during 2017/18 | Funded by LGSET A | 30 officials capacitated in terms of the workplace Skills Plan by | 10 officials capacitated in terms of the workplace | NOT ACHIEVED | WSP not yet being confirmed and approved by LGSETA | It will be implemented immediately when LGSETA | Attendance Registers; Training Report |

| | | | | | | | | | | | |
|--|--|---|--|---|-----------------------------|--|---|---------------------|---|---|---|
| | | workplace Skills Plan KPI 42 CP.S | with skills as provided for in the WSP | Financial year. | | end June 2019 | Skills Plan by end Sep 2018 | | | approved the Municipal WSP | |
| Institutional Development and Transformation | Number of councillors trained | KPI 43 CP.S | Councillors capacitated in line with skills provided for in the WSP | 14 Councillors Trained in 17/18 | Funded by LGSETA | 10 Councillors trained by end June 2019 | 3 Councillors trained by end Sep 2018 | NOT ACHIEVED | WSP not yet being confirmed and approved by LGSETA | It will be implemented immediately when LGSETA approved the Municipal WSP | Attendance Registers & Training Reports |
| Institutional Development and Transformation | Number of Internships appointed | KPI 44 CP.S | Unemployed graduates and unemployed youth to be enrolled for experiential learning | 7 Interns appointed in 17/18. 5 Work Integrated Learners appointed in 17/18 | Funded by LGSETA | 5 Internships appointed by end Sep 2019 | 5 Internship appointed by end Sep 2018 | NOT ACHIEVED | The Contract for current Interns is valid until 30 November 2018 | 5 Interns will be appointed in Quarter 3 | Appointment letters/Contracts |
| Institutional Development and Transformation | Number of learnership opportunities created | KPI 45 CP.S | Unemployed youth and employees enrolled in the learnerships in line with the WSP | 113 learners enrolled on Learnership opportunities created in 2017/18 | Funded by LGSETA | 50 learnership opportunities created by end Dec 2018 | Identify the need and Submit request for funding to LGSETA, Advertise Learnership Programme Advertise for appointment of Service provider | NOT ACHIEVED | WSP not yet being confirmed and approved by LGSETA | It will be implemented immediately when LGSETA approved the Municipal WSP | Advertisement, Appointment letters (Service provider & Learners)/Training Report. |
| Institutional Development and Transformation | Number of Finance interns appointed | KPI 46 CP.S | Unemployed graduates to be appointed. | 5 Interns appointed in 2017/18 | Funded by National Treasury | 5 Interns appointed by end Sep 2018 | 5 Finance Interns positions Advertised | NOT ACHIEVED | The Contract for current Finance Interns was extended for the period of 3 months. | 5 Finance Interns will be filled in Q2 | Advert & Appointment letters/contract |
| Institutional Development and Transformation | Number of reports on the workplace skills plan | | A plan for skills development to be | WSP approved and submitted | 0.00 | 1 report on the workplace skills plan submitted to | Implementation of WSP | NOT ACHIEVED | WSP not yet being confirmed and approved by LGSETA | Consulting with LGSETA to confirm WSP. Target | Approved WSP, Skill Audit Report |

| | | | | | | | | | | | |
|--|--|--|--|---|------|---|--|---|------------|--------------------------------------|---|
| | Transformation | submitted to LGSETA KPI 47 CP.S | developed in consultation with employees and organized labour. | to LGSETA before end of April 2018. | | LGSETA by April 2019 | | | | will be achieved in the next quarter | |
| | Institutional Development and Transformation | Number of Local Labour Forum meetings held KPI 48 CP.S | LLF meetings to be held in line with agreed meeting schedule. | 5 Local Labour Forum meetings held. | 0.00 | 4 Local Labour Forum meetings held by end June 2019 | Develop an Annual Schedule for LLF meetings; 1 Local Labour Forum meeting held by end Sep 2018 | ACHIEVED Annual schedule developed and 2 meetings held on the following dates: -7 August 2018; -17 September 2018; -3 October 2018 | N/A | N/A | Notice/Minutes/Attendance Register. |
| | Institutional Development and Transformation | Number of SDBIP quarterly performance reports generated KPI 49 MM | Performance reported on quarterly basis | 4 SDBIP quarterly performance report submitted. | 0.00 | 4 SDBIP quarterly performance reports generated by end June 2019 | 1 SDBIP Quarterly Performance Report generated by end Sep 2018 | ACHIEVED 1 SDBIP Quarterly Performance Report generated | N/A | N/A | Management Report/ Institutional Quarterly Report |
| | Institutional Development and Transformation | Number of annual municipal performance reports developed in compliance | Annual Municipal performance developed to measure Institutional performance. | Annual Report submitted. | 0.00 | 1 annual municipal performance report developed in compliance with section 46 | 1 annual municipal performance report developed in compliance with section | ACHIEVED 1 annual municipal performance report developed in compliance | N/A | N/A | Copy of Annual Report |

| | | | | | | | | | | | |
|--|--|---|---|------|---|---|---|-----------------|-----|-----|---|
| | | with section 46 KPI 50 MM | | | | by end August 2019 | 46 by end August 2018 | with section 46 | | | |
| Institutional Development and Transformation | Municipal oversight report submitted to Council KPI 51 MM | 1 Municipal oversight report submitted to Council by end March 2019 | Municipal Council Oversight report submitted. | 0.00 | 1 Municipal oversight report submitted to Council by end March 2019 | N/A | N/A | N/A | N/A | N/A | Oversight report, Item to Council Council resolution |
| Institutional Development and Transformation | Number of signed performance agreements by MM and Section 56 employees KPI 52 MM | 5 signed performance agreements by MM and Section 56 employees by end July 2018 | 3 Performance Agreements signed. | 0.00 | 5 signed performance agreements by MM and Section 56 employees by July 2018 | 5 signed performance agreements by MM and Section 56 employees by July 2018 | ACHIEVED 5 signed performance agreements by MM and Section 56 employees | N/A | N/A | N/A | Signed Copies of Performance Agreements & Work Plans, |
| Institutional Development and Transformation | Mid-Term performance assessment conducted KPI 53 MM | Performance report detailing the performance of the municipality for the 1 st half of the financial year | 2017/18 Mid-Term report | Opex | 1 Mid-Term performance assessment conducted by 25 January 2019 | N/A | N/A | N/A | N/A | N/A | Mid-term report |
| Institutional Development and Transformation | Approved SDBIP KPI 54 MM | 1 Approved SDBIP aligned to IDPs and budget. | SDBIP for Corporate Services submitted. | 0.00 | 1 Approved SDBIP by end June 2019 | N/A | N/A | N/A | N/A | N/A | Approved SDBIP by the Council. |
| Institutional Development and Transformation | Number of reports on the implementation of | Compliance with OHS ACT | 1 report submitted on implement | 0.00 | 4 reports on the implementation of | Establish OHS Committee | ACHIEVED OHS Committee | N/A | N/A | N/A | OHS Reports, Attendance Register |

| | | | | | | | | | | | |
|--|--|--|---|--|-----------|--|--|---|------------|------------|---|
| | Transformation | Occupational Health Safety policy KPI 55 MM | | ation of OHS. | | Occupational Health Safety policy by end June 2019 | Conduct Training on OHS & First Aid conducted to members. | established and OHS & First Aid conducted to member | | | |
| | Institutional Development and Transformation | Number of employee wellness programmes conducted KPI 56 MM | Implementation of Employee Wellness Activities per Quarter. | 3 Employee Wellness programme conducted (sport & Welcoming for new staff, Womens day celebration.) | 73 850 | 4 employee wellness programmes conducted by end June 2019 | Develop Employee Wellness Programme 1 Employee Wellness Programme Conducted. | ACHIEVED Women's day was celebrated by Women's in the Municipality on the 31 August 2018; Two Sport activities conducted in Warrenton on the 4 August 2018; and the 29 August 2018 | N/A | N/A | Approved Programme, Attendance Register, Employee Wellness Reports. |
| | Institutional Development and Transformation | Number of reports submitted to council on disciplinary cases KPI 57 CP.S | Compilation of Labour Reports on quarterly basis. | 4 Reports Submitted to Council on Labour cases referred to Bargaining | 2 500 000 | 4 Reports submitted to council on Labour cases referred to Bargaining Council by end June 2019 | 1 Report submitted to Council on Labour cases referred to Bargaining by end Sep 2018 | ACHIEVED 1 Report submitted to Council on Labour cases referred to Bargaining | N/A | N/A | Council Report attached with Referral forms and notices of set down |
| | Institutional Development and Transformation | Number of IDP Representative meetings Held KPI 58 MM | IDP meetings held for public participation | 2 IDP Representative meetings held. | 0.00 | 2 IDP Representative meetings Held by end June 2019 | N/A | N/A | N/A | N/A | Attendance Register/Notice of the meeting. |

KEY PERFORMANCE AREA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

| IDP Objective | Objective | Key Performance Indicator | Indicator Definition | Baseline | Budget | Annual Target | 1st Quarter Target | 1st Quarter Actual Performance | Reasons for Deviations | Possible Solutions | POE |
|---------------------------|--|--|---|--|--------|--|---|---|--|--|--|
| To ensure good governance | Good Governance and Public Participation | Municipal Annual Report submitted Council within the prescribed time frame KPI 59 MM | A report detailing the performance of the municipality for 2018/18 FY | 2016/17 Annual Report | 0.00 | 1 Municipal Annual Report submitted Council by end March 2019 | N/A | N/A | N/A | N/A | Annual report, Item to Council, Council Resolution |
| | Good Governance and Public Participation | % council resolutions implemented KPI 60 CP.S | To ensure effective and efficient secretarial services | 4 matrix Resolution Register Developed | 0.00 | 100% implementation of Council resolutions by end June 2019 | 100% implementation of Council resolutions | ACHIEVED 100% implementation of Council resolutions | N/A | N/A | 100% Update the Resolution Register |
| | Good Governance and Public Participation | Number of section 79 and 80 committee meetings held. KPI 61 CP.S | Provide support to Council and its committees | Schedule of Portfolio Committee sittings developed | 0.00 | 4 Section 79 and 80 committee meetings held by end June 2019 | 1 Section 79 & 80 meeting held by end Sep 2018 | ACHIEVED 3 Meeting held on the 24 July 2018 | N/A | N/A | Minutes/Attendance Registers |
| | Good Governance and Public Participation | Number of Ward committee meetings held KPI 62 CP.S | Provide support to Council and its committees | 96 Committee meetings held. | 0.00 | 96 Ward committee meetings held by end June 2019 | 24 Ward Committee meetings held by end Sep 2018 | NOT ACHIEVED | Ward 6 is not holding meetings as required | Seek the intervention of the Speaker | Minutes/Attendance Registers |
| | Good Governance and Public Participation | Anti-corruption strategy implemented | Implementation of approved anti-corruption | Policy Developed and adopted by | 0.00 | Implementation of approved anti-corruption strategy developed by | Develop Policy and Submit to Council for Adoption.6yh | NOT ACHIEVED 50% of policies | There were many events that required Councillors which delayed | The 50% of the draft policies will be tabled for | Approved Policy, Approved Programme, Attendance |

| | | | | | | | | | | | |
|--|---|---|--|---|--|---|---|--|--|--|-----------------------|
| | | KPI 63 CP.S | strategy to minimise corruption. | Council, Workshop attended in the District. | | end June 2019 | | adopted but not submitted to the Council for Adoption. | the workshopping of policies be adopted by Council. | adoption in Q2. | Registers and Notices |
| Good Governance and Public Participation | Number of reports submitted by Community Development Workers KPI 64 CP.S M.O | Reports submitted to monitor performance of CDW's. | 4 Reports submitted. | 0.00 | 4 reports submitted by Community Development Workers by end June 2019 | 1 Report submitted by Community Development Workers by end Sep 2018 | ACHIEVED | N/A | N/A | Reports submitted by CDW | |
| Good Governance and Public Participation | Information and Communication Technology Governance policy developed KPI 65 CP.SM.O | The ICT Governance Policy be developed and submitted to Council for approval and must be in line with Provincial framework. | ICT Governance Policy developed | 1 518 263 | Information and Communication Technology Governance policy developed by end Sep 2019 | Draft Policy to be submitted to Council for Adoption and Implementation | NOT ACHIEVED | There were many events that required Councillors which delayed the workshopping of policies be adopted by Council. | The draft Policy will be tabled to Council for Adoption in Q2. | Approved Policy & Strategy/Attendance Register | |
| Good Governance and Public Participation | Number of council public participation programmes conducted KPI 66 CP.S M.O | Meetings and Activities to be convened on the five concretes as adopted by Council. | 12 Council public participation programmes conducted | 0.00 | 12 Council public participation programmes conducted by end June 2019 | 3 Council public participation programmes conducted by end Sep 2018 | ACHIEVED 4 Public Participation Conducted on the following dates: Indigent: -8 September 2018; - 9 September 2018; -15 September 2018; | N/A | N/A | Notice/Attendance Register. | |

| | | | | | | | | | | | |
|--|--|---|--|--------------------------------|--|---|--|--|--|--|--|
| | | | | | | | | -16 September 2018 | | | |
| Good Governance and Public Participation | Number of Public Ward committee meetings held KPI 67 CP.S M.O | Provide support to Council and its committees | 96 Committee meetings held. | 0.00 | 96 of Public Ward committee meetings held by end June 2019 | 24 of Public Ward committee meetings held by end Sep 2018 | NOT ACHIEVED Only 20 Public Ward Committee were conducted (Ward 6 did not conducted meetings). | It is Ward 6 that did not conduct Public Committee meetings. | The Ward Councillor concerned will be engaged to identify challenges and possible solutions. | Minutes/Attendance Registers/Minutes | |
| Good Governance and Public Participation | Communication strategy developed KPI 68 CP.S M.O | Communication Strategy to be developed and submitted to Council for approval. | Inputs submitted for Communication Strategy and the Workshop conducted. | 0.00 | 1 Communication strategy developed by end June 2019 | Communication Policy developed and Submitted to Council for Adoption. | NOT ACHIEVED Communication is developed but not submitted to Council for adoption. | There were many events that required Councillors which delayed the workshopping of policies be adopted by Council. | The draft Policy will be tabled to Council for Adoption in Q2. | Approved Communication Policy/Attendance Register/Training Report | |
| Good Governance and Public Participation | Number of By-laws reviewed KPI 69 CP.S | All Municipal By-laws to be reviewed and submitted to Council for approval. | 1 By law reviewed. | None of the By-laws reviewer | 10 By-laws reviewed by end June 2019 | Identify bylaws to be reviewed Review bylaws and public participation to solicit inputs | ACHIEVED By-laws identified | N/A | N/A | Draft By-laws/Council Resolution, Attendance Register/Notices | |
| Good Governance and Public Participation | Implementation and Monitoring of municipal by-laws on a daily basis KPI 70 C.S | Assessment and continuous monitoring of municipal by-laws. | General information on municipal by-laws in place: Noise Control, Dumping, | Directorate Opex:R 1376 884.00 | 100% implementation of municipal by-laws by end June 2019 | 100% implementation of municipal by-laws by end Sep 2018 | ACHIEVED 100% of municipal by-laws implemented | N/A | N/A | 12 reports of the state of by-law implementation reporting number of contraventions, and state of prosecution process on each. | |

| | | | | | | | | | | | |
|--|--|--|--|------------------|------|---|-----------------|--|-----|-----|---|
| | | | | Land Use Scheme. | | | | | | | |
| | Good Governance and Public Participation | Number of risk registers updated KPI 71 MM | An updated risk register, reflecting the risks within the municipality | Risk Registers | 00.0 | 3 risk registers updated by end June 2019 | Risk assessment | ACHIEVED It was conducted on the 18 September 2018 | N/A | N/A | Updated Risk Register for the department. |

KEY PERFORMANCE AREA: SPATIAL RATIONALE

| Objective | Key Performance Indicator | Indicator Definition | Baseline | Budget | Annual Target | 1 st Quarter Target | 1 st Quarter Actual Performance | Reasons for Deviations | Possible Solutions | POE |
|---------------------------|--|---|-----------------------------------|--------|---|--|---|------------------------|--------------------|-------------------------------|
| To ensure good governance | Spatial Development Framework aligned with IDP developed KPI 72 MM | Development of a Spatial Development Framework | Old Spatial Development Framework | 00.0 | Spatial Development Framework aligned with IDP developed by end June 2019 | Source funding | ACHIEVED Department of Rural Development and Land Reform has appointed a Service Provider to develop the Spatial Development Framework for the Municipality | N/A | N/A | Spatial Development Framework |
| To ensure good governance | IDP adopted by council KPI 73 MM | Adoption of the IDP aligned to District, provincial and national plan | 2018/19 IDP | 00.0 | IDP adopted by council by end May 2019 | Submission of IDP process plan to Council by end August 2018 | ACHIEVED Process Plan submitted to Council | N/A | N/A | IDP process plan |

3.2. WARD INFORMATION FOR EXPENDITURE AND SERVICE DELIVERY

| Strategic Objective | Goal | Goal Code | 2018/19 Medium Term Revenue & Expenditure Framework | | | | |
|---------------------|--|-----------|---|---------------------|---------------------|------------------------|------------------------|
| | | | Original Budget | Actual Budget Spent | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
| R thousand | | | | | | | |
| | Christiana: Construction of paved roads and storm water channel in Motsomocha & Kgololosego Str | SP | 4,707 | 0.00 | 1,419 | - | - |
| | Bloemhof: Construction of paved roads and storm water channel in Buys & Laastele Street | | 5,617 | 0.00 | 765 | | - |
| | Christiana: Construction of paved roads and storm water channel in Damon Street | | 3,431 | 0.00 | 2,093 | | - |
| | Bloemhof: Renovation of the Coverdale Community Hall | | 1,458 | 0.00 | 1,131 | | - |
| | Christiana: Renovation of the Geluksoord Community Hall | | 1,109 | 0,00 | 908 | | |

| | | | | | | | |
|--|---|--|--------|-------|-------|--|--|
| | Bloemhof: Installation of high mast lights in Boitumelong, Coverdale and Salamat | | 3,300 | 0.00 | 1,991 | | |
| | Bloemhof: Construction of paved internal roads and storm water in Boitumelong | | 11,050 | 367 | 3,417 | | |
| | Christiana: Installation of high mast lights in Utlwanang and Geluksoord | | 3,600 | 0 | 2,042 | | |
| PMU | | | 779 | 0 | 779 | | |
| INEP | | | 5,000 | 3,600 | 5,000 | | |
| EEDSM | | | 4,000 | 213 | 4,000 | | |
| COMPUTERS (FMG) | | | 300 | - | 300 | | |
| Allocations to other priorities | | | | | | | |
| Total Revenue (excluding capital transfers and contributions) | | | | | | | |

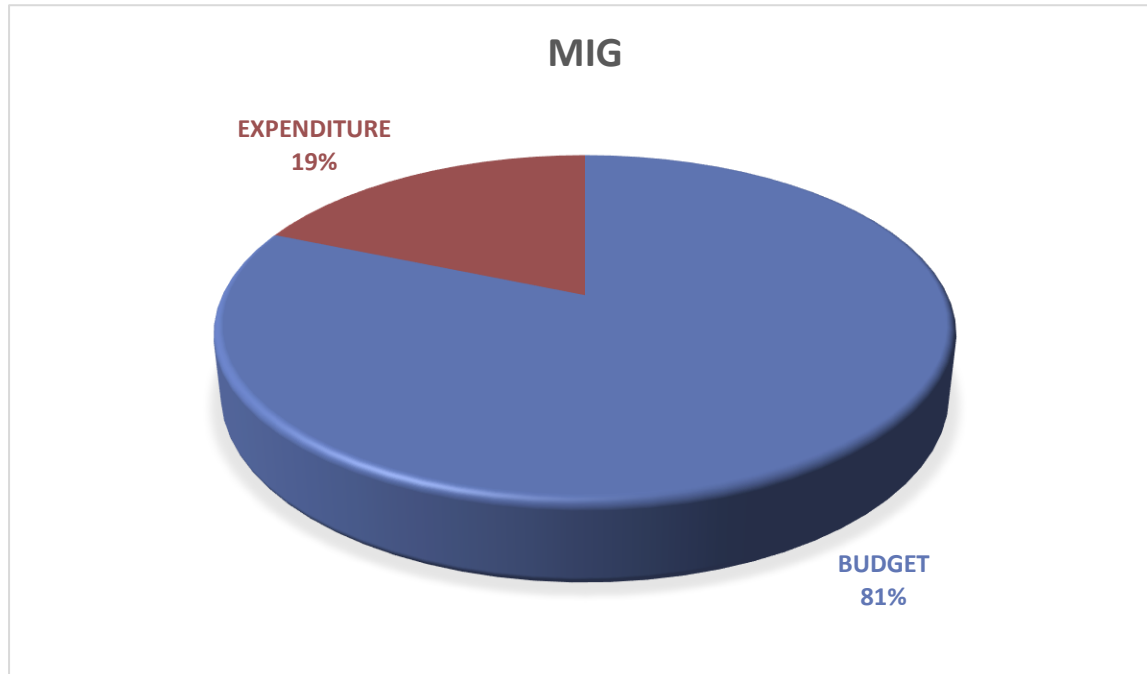
3.3. DETAILED CAPITAL WORKS PLAN BROKEN DOWN BY WARD OVER THREE YEARS

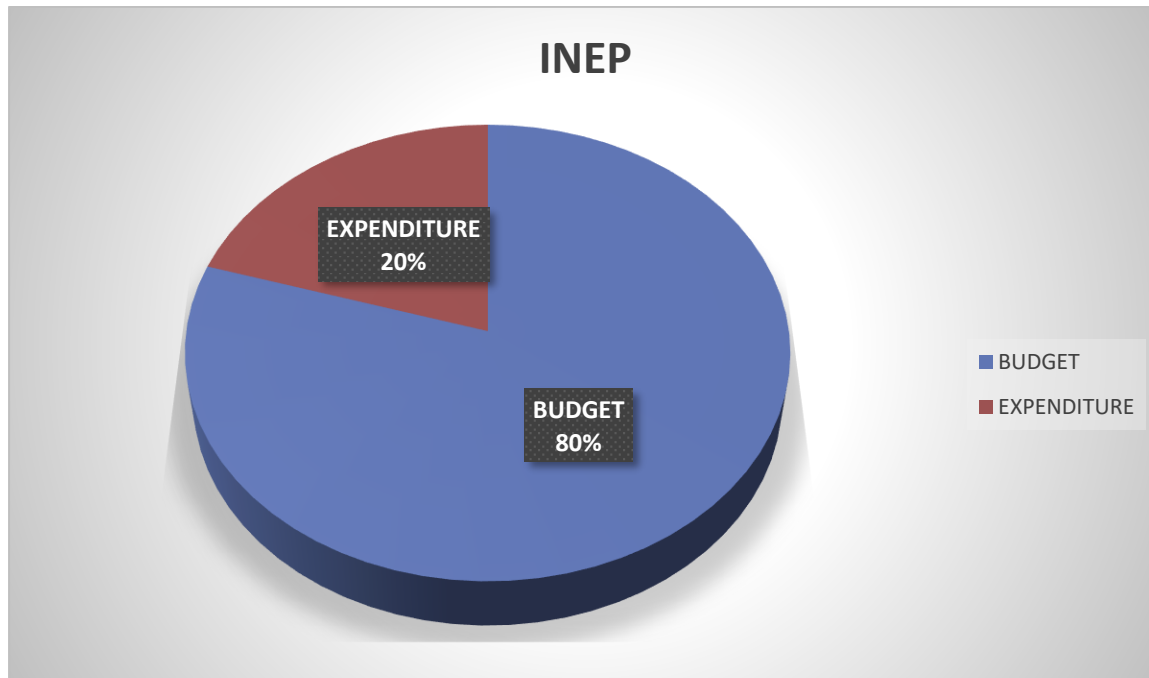
| Strategic Objective | Goal | Goal Code | Current Year 2017/18 | | | 2018/19 Medium Term Revenue & Expenditure Framework | | |
|---------------------|---|---|----------------------|---------------------|--------------------|---|------------------------|------------------------|
| | | | Original Budget | Actual Budget Spent | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Ward 1 | Bloemhof: Upgrading of Boitumelong multi-purpose sports facility | Sports and Recreation | 11,500 | 5,966 | 15,966 | 5,966 | 489 | - |
| Ward 5 | Christiana: Construction of paved roads and stormwater channel in Ikagaleng | 0.774km + 0.274km trapezoidal channel + 0.220 fence | 4,724 | 4,517 | 4,517 | 4,517 | 165 | |
| Ward 7 | Christiana: Construction of paved roads and stormwater channel (Boiteko Street) | 0.340km | 2,787 | 2,628 | 2,628 | 2,628 | 97 | |
| Ward 5 | Christiana: Construction of paved roads and storm water channel in Motsomocha & Kgololosego Str | 0.660km | 4,707 | 2,975 | 2,975 | 2,975 | 1,418 | |
| Ward 4 | Bloemhof: Construction of paved roads and storm water channel in Buys and Laastele Streets | 0.950km | 6,510 | 5,434 | 5,434 | 5,434 | 765 | |
| Ward 7 | Christiana: Construction of | 0.554km | 3,431 | 1,343 | 1,343 | 1,343 | 2,093 | |

| | | | | | | | | |
|----------------------------------|--|-------------------|-------|-----|-----|-----|-------|--|
| | paved roads and storm water channel in Damon Street | | | | | | | |
| Ward 7 | Christiana: Renovation of the Geluksoord Community Hall | Community Hall | 1,109 | 200 | 200 | 200 | 908 | |
| Ward 4 | Bloemhof: Renovation of the Covedale Community Hall | Community Hall | 1,458 | 327 | 327 | 327 | 1,131 | |
| Ward 1, 2, 3 and 4 | Bloemhof: Installation of high mast lights in Boitumelong, Coverdale and Salamat | Public Lighting | - | - | - | - | 1,991 | |
| Ward 5, 7 and 8 | Christiana: Installation of high mast lights in Utlwanang and Geluksoord | Public Lighting | - | - | - | - | 2,042 | |
| | Bloemhof: Construction of paved road and storm water in Boitumelong | 1 km road | - | - | - | - | 3,417 | |
| Ward 4 & 6 | Christiana and Bloemhof: Retrofitting of | Energy Efficiency | - | - | - | - | 4,000 | |
| Total Capital Expenditure | | | | | | | | |

Summary of MIG and INEP

There has been no much movement in the current year projects, because the focus was to exhaust the additional funding from 1718. SCM process will be rolled out in the second quarter. The table below illustrates the spending of the municipality that did not reach the target.





The graph above illustrates that the municipality spent 20% of the INEP grant by end of the 1st quarter. The contractor is already on site to electrify 460 households targeted in the year under review.

4. Over and above Performance

Community Services Directorate:

1. Requested NWDC to assist on Business-Plan development for SMME"s. (Communication).
2. Meeting with DERA Environmental Consultants to discuss possible projects for Cooperatives to form part of SLP as per the request of Dept. of Mineral and Resource. (Minutes and Attendance register)
3. Obtained commitment from FEED to assist us to review our LED Strategy
4. Mobilizing SMME"s to attend LED Forum. (Publicity)
5. N12 Treasure Route Meeting (attendance register and minutes).
6. Allocation of LTLM Tourism Interns. +
7. Facilitated a list Cooperatives to NYDA for Support. (List of Cooperatives).
8. A letter of request for interventions for SMMEs to the Department of Small Business. (Communication).

5. Overall Challenges

Community Services Directorate:

1. Funding remains a challenge in order to achieve the set targets.
 - a. The municipality"s capital project not approved
 - b. Low cash flow
2. Capacity constraints - due to none filling of vacancy.
 - a. LED has only one personnel
 - b. Refuse removal is currently using EPWP personnel

Budget and Treasury Directorate:

1. The compilation of Bank reconciliation remains the most critical challenge in the unit. The intention is to fill in the post of Accountant Expenditure before the end of the financial year
2. VAT 201 reports are not submitted on time and this results in fruitless and wasteful expenditure
3. Reconciliation of receipts from the bank statement to consumer accounts remains a challenge
4. The municipality has not been able to print bulk accounts to consumers
5. The municipality has a challenge crediting the employees' municipal accounts.

6. Conclusion

The municipality will continue to strive in ensuring that in delivering services to the communities there is value for money.



NDODA MGENGO
MUNICIPAL MANAGER
31 OCTOBER 2018