

LEKWA-TEEMANE LOCAL MUNICIPALITY “NW 396”



**2nd Quarter Performance Report
2018/2019**

1. INTRODUCTION

The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Lekwa-Teemane Local Council (Ward and PR Councillors) to monitor the implementation of service delivery programs and initiatives across the Municipality.

2. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

3. COMPONENTS OF THE REPORT

The SDBIP can be defined as: "a detailed plan approved by the mayor of a municipality for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- Monthly projections of revenue to be collected for each source
- Monthly projections of expenditure (operating and capital) and revenue for each vote
- Quarterly projections of service delivery targets and performance indicators for each vote
- Ward information for expenditure and service delivery
- Detailed capital works plan broken down by ward over three years

3.1. MONTHLY REVENUE PER EACH SOURCE

Medium Term Revenue and Expenditure Framework						
Income	31 October 2018		30 November 2018		31 December 2018	
Account Type	Budget Amount	Actual Amount	Budget Amount	Actual Amount	Budget Amount	Actual Amount
1000 - Agency Services [Revenue - Exchange Revenue	-218681.92	0.00	-218681.92	0.00	-218681.88	0.00
1100 - Interest, Dividend and Rent on Land [Revenu	-1372878.62	0.00	-1372878.62	0.00	-1372878.51	0.00
1300 - Operational Revenue [Revenue - Exchange Rev	-4599.50	0.00	-4599.50	0.00	-4599.50	0.00
1400 - Rental from Fixed Assets [Revenue - Exchang	-55518.42	-2547.76	-55518.42	-509.57	-55518.38	0.00
1500 - Sales of Goods and Rendering of Services [R	-56573.08	-95630.58	-56573.08	-7668.31	-56573.12	-66.85
1600 - Service Charges [Revenue - Exchange Revenue	-11962884.77	-2103653.08	-11962884.77	-2105799.57	-11962884.53	760989.99
2100 - Fines, Penalties and Forfeits [Revenue - No	-1514633.33	0.00	-1514633.33	0.00	-1514633.37	0.00
2200 - Interest, Dividend and Rent on Land [Revenu	-287269.75	0.00	-287269.75	0.00	-287269.75	0.00
2400 - Property Rates [Revenue - Non-exchange Reve	-2156199.75	-2390600.66	-2156199.75	-2420383.23	-2156199.75	0.00
3000 - Transfers and Subsidies [Revenue - Non-exch	-5959749.83	0.00	-5959749.83	0.00	-5959749.87	0.00
Total Income	-23588988.97	-4592432.08	-23588988.97	-4534360.68	-23588988.66	760923.14
Expenditure						
4000 - Bad Debts Written Off [Expenditure]	5166333.33	0.00	5166333.33	0.00	5166333.37	0.00
4100 - Bulk Purchases [Expenditure]	6781901.25	615036.25	6781901.25	527878.76	6781901.25	0.00
4200 - Contracted Services [Expenditure]	1374581.42	1984549.81	1374581.42	1696483.91	1374581.38	0.00
4400 - Depreciation and Amortisation [Expenditure]	1913217.33	0.00	1913217.33	0.00	1913217.37	0.00
4520 - Interest, Dividends and Rent on Land [Expens	125000.00	0.00	125000.00	0.00	125000.00	0.00
4600 - Inventory Consumed [Expenditure]	1189140.10	231850.70	1189140.10	423272.69	1189139.90	20316.55
4700 - Operating Leases [Expenditure]	223605.00	0.00	223605.00	0.00	223605.00	0.00
4710 - Operational Cost [Expenditure]	1602604.91	1641111.22	1602604.91	535950.94	1602604.24	1207850.16
4800 - Remuneration of Councillors [Expenditure]	292248.50	1814277.40	292248.50	0.00	292248.50	0.00
4900 - Employee Related Cost [Expenditure]	5015593.65	3523231.21	5015593.65	100749.14	5015594.60	22291.63
Total Expenditure	23684225.49	9810056.59	23684225.49	3284335.44	23684225.61	1250458.34
Surplus/Deficit	-95236.52	-5217624.51	-95236.52	1250025.24	-95236.95	-2011381.48

3.2. MONTHLY EXPENDITURE AND REVENUE FOR EACH VOTE

Income	31 October 2018		30 November 2018		31 December 2018			
Account Type	Budget Amount	Actual Amount	Budget Amount	Actual Amount	Budget Amount	Actual Amount	Total Actual	Total Budget
Vote1- Municipal Manager	0	0	0	0	0	0	0	0
Vote 2- Budget and Finance	-19808229.13	-4592432.08	-19808229.13	-4534360.68	-19808228.9	760923.14	-8365869.62	-59424687.2
Vote3- Corporate Service	0	0	0	0	0	0	0	0
Vote4- Community Service	-1815843.17	0	-1815843.17	0	-1815843.13	0	0	1815843.13
Vote5- Technical Service	-1964916.67	0	-1964916.67	0	-1964916.63	0	0	-5894749.97
TOTAL REVENUE	-23588988.97	-4592432.08	-23588988.97	-4534360.68	-23588988.66	760923.14	-8365869.62	-63503594
Expenditure								
Vote1- Municipal Manager	1892976.53	3976541.13	1892976.53	948186.44	1892975.92	225179.79	5149907.36	5678928.98
Vote 2- Budget and Finance	9327333.73	930448.82	9327333.73	917507.97	9327333.97	964703.2	2812659.99	27982001.43
Vote3- Corporate Service	1398340.11	1758874.61	1398340.11	554271.23	1398340.44	60575.35	2373721.19	4195020.66
Vote4- Community Service	1933891.55	1251655.84	1933891.55	93387.97	1933891.55	0	1345043.81	5801674.65
Vote5- Technical Service	11122871.07	2296287.85	11122871.07	1350981.83	11122871.23	0	3647269.68	33368613.37
TOTAL EXPENDITURE	25675412.99	10213808.25	25675412.99	3864335.44	25675413.11	1250458.34	15328602.03	77026239.09
Surplus/Deficit	-2086424.02	-5621376.17	-2086424.02	670025.24	-2086424.45	-2011381.48	-6962732.41	-13522645.1

KEY PERFORMANCE AREA	PLANNED TARGETS	ACHIEVED TARGETS	NOT ACHIEVED	NOT APPLICABLE	PERCENTAGE
Service Delivery and Infrastructure Development	22	6	15	1	28%
Local Economic Development	4	4	0	0	100%
Municipal Financial Viability and Management	13	6	6	1	50%
Institutional Development and Transformation	19	5	8	6	38%
Good Governance and Public Participation	15	7	7	1	50%

KEY PERFORMANCE AREA 1: SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

IDP Objective	Objective	Key Performance Indicator	Indicator Definition	Baseline	Budget	Annual Target	2 nd Quarter Target	2 nd Quarter Actual Performance	Reasons for Deviations	Possible Solutions	POE
To deliver sustainable essential services such as water, sanitation, electricity and roads for the Lekwa-Teemane communities	Service Delivery and Infrastructure Development	Number of reports on additional households provided with water connections (RDP) KPI 1 TS	Report on number of New extensions 2=1012 h/h 3, =1144 h/h 4 =477 h/h 10=511 h/h 12= 1700 h/h =4844	New Establishments	Opex	4 reports on additional households provided with water connections (RDP) by end June 2019	1 report on additional household water connection submitted to Council by end December 2018 Ext.2=1012 h/h	NOT ACHIEVED Report generated but not submitted to Council	Report prepared after Council meeting	To be submitted in the next Council seating	1 report on additional household water connections submitted to Council for period ended Sep 2018
	Service Delivery and Infrastructure Development	Number of reports on additional households provided with sewerage connections (RDP) KPI 2 TS	Reports of additional h/h provided with sewerage connections	New Establishments	Opex	4 reports on additional households provided with sewerage connections (RDP) by end June 2019	1 report on additional households provided with sewerage connections (RDP) by end Dec 2018	NOT ACHIEVED Reports generated but not submitted to Council	Connections on Ext 2 & 3 completed . The rest of extensions are outstanding	Reports to be submitted to Council Reports to be submitted to Council	1 Report on additional household with sewer connections & Council Resolution
	Service Delivery and	Number of hectares of municipal land	Allocated hectares of land released for	1075 Hectares available	R 000.00	5 Ha of municipal land released for human	5 Hectares of municipal land released for human	ACHIEVED	N/A	N/A	Council resolution on land allocated

Infrastructure Development	released for human settlements development KPI 3 CS	human settlements in Geluskoord Ext 4& 5 Utlwanang Ext 3 Bloemhof Ext 3,4,11 and 12			settlements by end Dec 2018	settlements by end Dec 2018					Letter of confirmation of housing opportunities allocated
Service Delivery and Infrastructure Development	Number of Hectares of municipal land released for Socio-Economic Development KPI 4 CS	Land released for farming, non subsidized residential, institutional use and Economic Development	Information in Land Audit-Total Municipal Land Available	R000.00	110 Hectares of municipal land released for Socio-Economic Development by end June 2019	Allocation of approved stand and submission of received land applications	NOT ACHIEVED Only 10 ha was allocated for socio-economic development.	This stemmed from the applications received for land	None.		Council resolution on removal of restrictions, approval from Joint Municipal Planning Tribunal, Records of authorisations
Service Delivery and Infrastructure Development	Number of Erven provided with permanent water and Sanitation services KPI 5 CS	Facilitate the provision of water and sanitation to 1500 stands in Bloemhof Ext 12 by dlq&hs	New KPI	Dlq&hs Budget	1500 Erven provided with permanent water and Sanitation services by end June 2019	500 Erven provided with permanent water and Sanitation services by end Dec 2018	NOT ACHIEVED Site cleared. Contractors on site.	The contractors only started in early January with designs-	None-the delay was not caused by the municipality but by SCM processes at the Department of Local Government and Human Settlements.		Contractors Completion Certificate
Service Delivery and Infrastructure Development	Number of housing opportunities provided	Facilitate the provision of 984 housing opportunities in	New KPI	Dlq&hs Budget	500	Facilitate and ensure all affected beneficiaries are	NOT ACHIEVED 110 units	The contractor is currently on site	None-this is a provincially funded project with		Happy letters/ Occupancy certificates. Progress report from

		KPI 6 CS	Geluksoord Ext 2,3&4				successfully registered		and has commenc ed with foundati on . They also started late due to local sub contractor s demandin g inclusion in the project. We will only start to see progress at the end of the 3 rd quarter.	a PMU appointed. There is little that the municipality can do to fast track the project.	appointed Housing Institutions, Budget confirmation letter from dlg&hs
	Service Delivery and Infrastructure Development	Facilitate the provision of affordable housing (Finance Linked Individual Subsidy Program- FLISP) KPI 7 CS	Identify land for restructuring zones for towards implementati on	New KPI	Dlg&hs Budget	Registration of the municipality with SHRA	Submission to the agency for registration	NOT ACHIEVED Registration form was sent.	The registratio n form was completed and sent but no confirmati on has been received.	We will just send another form and continue requesting for the business plan which the SHRA completed for LTLM in 2018, 2 nd Quarter.	Registration Certificate Approved funding proposal
	Service Delivery and Infrastructure Development	Numbers of households relocated from stressed informal	Relocation of households to serviced sites at	New KPI	Dlg&hs Budget	1500 households relocated from stressed informal settlements	375	NOT ACHIEVED 700 households have so far.	It depends on how many people are seeking shelter.	Continue registering all people relocating to the site until its full.	List indicating locations (township & ward) and erf numbers of

	settlements and other servitudes to greenfield development areas KPI 8 CS	Bloemhof Ext 12			and other servitudes to greenfield development areas					relocated households Relocation Certificates
Service Delivery and Infrastructure Development	Approved electrification master plan. KPI 9 TS	Development of an annual electrification plan entailing infrastructure SWOT analysis	Electrical masterplan not in place	Opex	Approved electrification master plan by end June 2019	N/A	N/A	N/A	N/A	Draft master plan
Service Delivery and Infrastructure Development	Electrification of 243 h/h by end June 2019 KPI 10 TS	Electrification of a backlog of 243 h/h	243 h/h	1 767 525, 26	Electrification of 2 h/h by end Dec 2018	Electrification of 243 H/H by end Dec 2018	NOT ACHIEVED Contractor not yet appointed	RDP Houses in the earmarked area have not been built	Contractor to be appointed in the 3 rd quarter	N/A
Service Delivery and Infrastructure Development	% of Households with access to electricity KPI 11 TS	Provision of Electricity to households within the Lekwa-Teemane Local Municipality	94% household provided with electricity	Opex	97% of Households with access to electricity by end June 2019	97% of Households with access to electricity by end Dec 2018	NOT ACHIEVED 94% household provided with electricity	RDP Houses in the earmarked area have not been built	% of households with access to electricity to increase upon completion of electrification project	N/A
Service Delivery and Infrastructure Development	Number of households with basic waste collection	Weekly Collection of refuse	16 524 households receive basic weekly	R24 605 062.00(I.D 201313 22030R	18 524 households with basic waste collection by	18 524 households with basic waste collection by end Dec 2018	ACHIEVED	N/A	N/A	Schedules containing Maps

		KPI 12 CS		waste collection	FFB3ZZ WM	end June 2019					
Service Delivery and Infrastructure Development	Council Approved Integrated Waste Management Plan.	KPI 13 CS	Plan that indicates municipal handling of the waste generation and disposal process. Legal requirement in terms of National Environmental Management Waste Act, 2008.	Draft Integrated Waste Management Plan	No budget required . Draft Plan is in place. Only required Council approval	Approved Integrated Waste Management Plan by end Dec 2018	Approved Integrated Waste Management Plan by end Dec 2018	NOT ACHIEVED Draft plan is available.	We are still reviewing the Draft Plan-it is taking long because its every long document.	Finish the review by 31 March 2019.	Approved Integrated Waste Management Plan & Council Resolution
Service Delivery and Infrastructure Development	No of landfill sites maintained	KPI 14 CS	General maintenance of landfill sites as required by the National Environmental Management Waste Act, 2008.	Weekly cleaning/sorting and upkeep of site.	Opex-R8 000 944.00	2 landfill sites maintained by end June 2019	2 landfill sites maintained by end Dec 2018	NOT ACHIEVED 2 landfill sites maintained by end Dec 2018	Partial maintenance was done.	We only have 1 grader which is shared between Technical Services and Community Services and its based in Christiana. For it to cover Bloemhof, it has to be transported by flatbed which is a	12 Maintenance reports with photographic evidence.

									prohibitive cost.	
Service Delivery and Infrastructure Development	Number of sports facilities maintained KPI 15 CS	Quarterly maintenance of 2 existing sports facilities in Coverdale and Geluksoord Cleaning grass, cutting, irrigation, weed control	2 sports facilities maintained monthly	Opex	3 sports facilities maintained on a monthly by end June 2019	3 sports facilities maintained by end Dec 2018	ACHIEVED	N/A	N/A	4 Maintenance Reports of existing sports facilities
	Number of municipal park and gardens maintained KPI 16 CS	Quarterly maintenance of 1 existing Geluksoord parks Maintenance includes cleaning, irrigation, grass cutting, weed	Monthly maintenance of municipal park (grass cutting, removal of weeds, watering of plants, removal of waste)	Opex	1 municipal parks and gardens maintained by end June 2019	1 municipal park and gardens maintained by end Dec 2018	ACHIEVED	N/A	N/A	4 Maintenance Reports of existing Park and Garden facilities, Photos
Service Delivery and Infrastructure Development	Number of signboards of illegal dumping erected KPI 17 CS	Erection of No Dumping Sites Signs on identified sites	Illegal dumping	Opex	40 signboards of illegal dumping erected by end June 2019	10 signboards of illegal dumping erected by end Dec 2018	NOT ACHIEVED	The item was not in the budget in the first place.	The item was included in the adjustment budget.	Photos / Invoices /
Service Delivery and Infrastructure Development	Number of cemeteries fenced KPI 18 CS	Perimeter fencing of available cemeteries with access control	None existence of fencing around cemeteries- As of June	Fence already provided by Rural Development	3 cemeteries fenced by end June 2019	Monthly Progress report on erection of the fences.	NOT ACHIEVED	The item was not budgeted for. There was also a	The item was included in the adjustment budget.	Completion report and photographic evidence of fence erection.

			mechanism in place	2018, there are no fences around the available cemeteries.	and Agriculture. Just needs to be erected.				cash shortfall		
Service Delivery and Infrastructure Development	Approved road master plan KPI 19 TS	Development of an annual road master plan entailing infrastructure SWOT analysis	Outdated Road masterplan	Opex	Approved road master plan by end June 2019	SWOT Analysis Report	NOT ACHIEVED Request sent to Municipal Infrastructure Support Agency (MISA) for financial assistance	SWOT analysis not conducted as MISA has not responded to the request	On-going engagement with MISA	Letter to MISA	
Service Delivery and Infrastructure Development	KMs of municipal internal roads paved KPI 20 TS	Paving of internal roads	Gravel Road	Opex	1.5 km of municipal internal roads paved by end June 2019	300m municipal internal roads paved by end Dec 2018	NOT ACHIEVED 660m internal roads paved by Dec 2018	Contractor has been appointed for construction remaining 1km road in the FY	Target to be acquired at end of construction by June 2019	Practical completion certificate	
Service Delivery and Infrastructure Development	KM of municipal roads maintained KPI 21 TS	Patching of potholes, cleaning and road markings Bloemhof Christiana Boitumelong Utlwanang Geluksoord Coverdale Salamat	Pothole riddled roads	Opex	2 KM of municipal roads maintained by end June 2019	500m	ACHIEVED 560m of municipal roads maintained in 2 nd quarter. Cumulative length maintained in the FY is 1,21km	N/A	N/A	Report and Photos	

	Service Delivery and Infrastructure Development	KMs of storm water drainage maintained KPI 22 TS	Cleaning of storm water drainage system	Not properly cleaned, Maintained and repaired storm water drainage system	Opex	5 km of storm water drainage maintained by end June 2019	1.25km	ACHIEVED 1.35km of municipal storm-water drainage maintained in 2 nd quarter. Cumulative length maintained in the FY is 2.65km	N/A	N/A	Report and Photos
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KEY PERFORMANCE AREA 2: LOCAL ECONOMIC DEVELOPMENT

IDP Objective	Objective	Key Performance Indicator	Indicator Definition	Baseline	Budget	Annual Target	2 nd Quarter Target	2 nd Quarter Actual Performance	Reasons for Deviations	Possible Solutions	POE
Strengthening the enabling environment through more flexible regulations, better access to finance and markets, improved infrastructure facilities and business support	Local Economic Development	LED Strategy aligned to the Provincial and National LED Strategy/Framework developed KPI 23 MO CP.S	LED Strategy that is going to assist in identifying the potential investors	Outdated LED strategy	Opex	Review and alignment of LED strategy to National and Provincial strategies by end June 2019	Engagements with third parties for assistance (FEED and District)	ACHIEVED Third parties engaged	N/A	N/A	LED Strategy
	Local Economic Development	Number of municipal LED intergovernmental platforms convened. KPI 24 MO CP.S	LED Intergovernmental platforms that allows for information sharing on opportunities existing in	Inconsistent LED engagements	Opex	4 LED intergovernmental platforms convened by June 2019	1 LED intergovernmental platform convened by Dec 2018	ACHIEVED 1 LED intergovernmental platform convened	N/A	N/A	Minutes, attendance registers

			sector departments								
Local Economic Development	Number of work opportunities created through CWP.	KPI 25 MO	Employment opportunities created through CWP	350 work opportunities	Opex	400 work opportunities created through CWP by June 2019	100 work opportunities created through CWP by Dec 2018	ACHIEVED 449 work opportunities created through CWP	N/A	N/A	Appointment contracts
Local Economic Development	Number of jobs created through the municipality's local economic development initiatives including capital projects	KPI 26 MO CP.S				100 jobs created through other municipal initiatives by end June 2019	25 jobs created through other municipal initiatives by end Dec 2018	ACHIEVED	N/A	N/A	Appointment letters

KEY PERFORMANCE AREA 3: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

IDP Objective	Objective	Key Performance Indicator	Indicator Definition	Baseline	Budget	Annual Target	2nd Quarter Target	2nd Quarter Actual Performance	Reasons for Deviations	Possible Solutions	POE
Build and strengthen the financial management of the municipality to enhance service delivery and achieve clean audit by 2019	Municipal Financial Viability and Management	Number of financial policies reviewed adopted by council KPI 27 BTO	Finance policies 1. Credit Control debts collection, 2. Asset management policy, 3. Indigent policy, 4. Property Rates policy	Finance policies 1. Credit Control debts collection, 2. Asset management policy, 3. Indigent policy, 4.	Opex	10 reviewed and approved financial policies by end June 2019	4 policies reviewed by end Dec 2018 1. Property rates 2. Cash and investment management policy	NOT ACHIEVED	No policies have been reviewed for BTO as yet.	All policies will be reviewed before the end of June 2019.	Attach the policies reviewed, Council Resolution

			, 5. Supply Chain Management Policy, 6. Tariff policy, 7. Cash Management policy, 8. Budget Policy 9. Borrowing policy. 10. Cost Containment Policy - Review 3 policies per quarter and if changes adopted by council.	Property Rates policy , 5. Supply Chain Management Policy, 6. Tariff policy, 7. Cash Management policy, 8. Budget Policy 9. Borrowing policy. - Review 3 policies per quarter and if changes adopted by council. 10. Cost Containment Policy			3. Budget and reporting policy 4. Credit control				
Municipal Financial Viability and Management	Number of reports on the implementation of MPRA KPI 28 BTO	Implementations of new valuation roll from the 1st of July 2017. Billing of the properties according to the valuation roll and the approved tariffs	100% Implementation of the MPRA	Opex	4 reports on the implementation of MPRA by end June 2019	1 report on the implementation of MPRA by end Dec 2018	ACHIEVED 1 report on the implementation of MPRA	N/A	N/A	Reports	
Municipal Financial Viability and Management	Number of reports on effective revenue management submitted by end June 2019 KPI 29 BTO	Reports on debtors reconciliations, how many h/h have been billed and how much has been collected	Reports on Revenue Management	Opex	12 reports on effective revenue management submitted by end June 2019	3 reports on effective revenue management submitted by end Dec 2018	NOT ACHIEVED	Due to the new financial system used. Debtors ageing is not accurate and will be	Will be completed in 3 rd quarter	Reports	

									complete in 3 rd quarter		
Municipal Financial Viability and Management	Number of reports on expenditure management submitted KPI 30 BTO	Reports on creditors reconciliations, reports on and withdrawals	Reports on Expenditure Management	Opex	12 reports on expenditure management submitted by end June 2019	3 reports on expenditure management submitted by end Dec 2018	ACHIEVED	N/A	N/A	Reports	
Municipal Financial Viability and Management	Number of reports on the Conditional Grants spending in accordance with DoRA and Grant Frameworks by end June 2019 KPI 31 BTO	Expenditure reports on conditional Grants	Conditional Grants	Opex	12 reports on the Conditional Grants spending in accordance with DoRA and Grant Frameworks by end June 2019	3 reports on the Conditional Grants spending in accordance with DoRA and Grant Frameworks by end Dec 2018	NOT ACHIEVED	Due to late uploading of budget on the system	Will be reported in the next quarter	Reports	
Municipal Financial Viability and Management	Number of SCM compliance reports submitted by end June 2019 KPI 32 BTO	Quarterly report on 1. Contract management, 2. Deviation report, 3. Bid awarded above R 200 000. 4. Number of quotations 5. Repairs and Maintenance 6. UIF&W	4 SCM compliance reports to be submitted	Opex	4 SCM compliance reports submitted by end June 2019	1 SCM compliance report submitted by end Dec 2018	ACHIEVED 1 SCM compliance report	N/A	N/A	Attach Quarterly reports	
Municipal Financial Viability	Financial viability as expressed by	Financial viability as expressed by	12 Financial Viability Reports	0.00	4 Financial viability ratios	35% collection from	NOT ACHIEVED	-Culture of non-payment.	Educate debtors about the	Attach Financial	

	and Management	the ratios (debt coverage ratio, outstanding service debtors to revenue, Cost coverage ratio) KPI 33 BTO	the ratios (debt coverage ratio = 4 : 1, outstanding service debtors to revenue = 3:1, Cost coverage age = 3:1)	Expressed in Ratios		report by end of each quarterly	outstanding debts in ratios is equal 3:1		Inaccurate billing. Most of our debtors are indigents. Late billing	importance of paying their accounts and handing over debtors for legal action.	viability ratios report
	Municipal Financial Viability and Management	Number of Indigents households receiving Free Basic Services KPI 34 BTO	Free basic services provided to household earning less than R3500. Benefits that are provided. 1. 6klm Water 2. 50 klw electricity 3. Other services at 100%	7116 indigents currently receiving free basic services	Opex	9000 Indigents households receiving Free Basic Services by end June 2019	7744 Indigents households receiving Free Basic Services by end Dec 2018	NOT ACHIEVED	Shortage of staff	Organise campaigns to register indigents	Indigent register
	Municipal Financial Viability and Management	Percentage (%) collection of revenue achieved KPI 35 BTO	Quarterly revenue collected against the actual billing	55% Collection rate	Opex	80% collection of revenue achieved by the end June 2019	45% collection of revenue achieved by the end Dec 2018	ACHIEVED	N/A	N/A	Attach progress report and Schedule C MFMA Section 71 Reports
	Municipal Financial Viability and Management	Percentage of municipality's budget actually spent on implementing its workplace Skills Plan KPI 36 BTO	The budgeted amount for WSP per Vote	WSP	Opex	100% of municipality's budget actually spent on implementing its workplace skills plan	25% Quarterly report on budget actually spent on implementing its workplace skills plan	NOT ACHIEVED	No training has been identified	Skills development Manager must identify training needs on the department and	Attach monthly report

						by end June 2019	by end Dec 2018			implement it.	
Municipal Financial Viability and Management	Percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan KPI 37 BTO	Report on actual spending on MIG and INEP capital expenditure	2017/18 Expenditure	Capex	100% of municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan submitted by end June 2019	65% Quarterly report on budget actually spent on Capital projects identified by end of the quarter	ACHIEVED	N/A	N/A		Capex Project Report Attach Quarterly Reports
Municipal Financial Viability and Management	Timeous submission of 2017/18 Annual Financial Statements to Auditor General by end August 2018 KPI 38 BTO	Submission of Annual Financial Statements to AGSA	Timeous submission of Draft consolidated 2017/18 Annual Report to Internal Audit Committee & Auditor General by 31 August 2018	Opex	Timeous submission of 2017/18 Annual Financial Statements to Auditor General by end August 2018	N/A	N/A	N/A	N/A		Attach acknowledgment of receipts of AFS and copy of Annual Financial statement

	Municipal Financial Viability and Management	Percentage of audit findings addressed KPI 39 BTC	Audit findings addressed as contained in the post audit action plan	Post Audit Action Plan	Opex	100% of audit findings addressed by end June 2019	25% of audit findings addressed by end Dec 2018	ACHIEVED	N/A	N/A	Post Audit Action Plan
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KEY PERFORMANCE AREA 4: INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

IDP Objective	Objective	Key Performance Indicator	Indicator Definition	Baseline	Budget	Annual Target	2 nd Quarter Target	2 nd Quarter Actual Performance	Reasons for Deviations	Possible Solutions	POE
To provide the necessary strategic support for the implementation of the SDBIP	Institutional Development and Transformation	Number of posts filled as per the approved funded structure KPI 40 CP.S	Filling of 20 critical posts that are provided for in the Organisational Structure in line with request by various Directorates and allocated funds in the budget.	20 Posts filled	263 750	13 permanent 7 contract posts filled as per the approved funded structure by end June 2019	5 posts filled by end Dec 2018	NOT ACHIEVED 3 Positions filled (Director Technical Services, Accountant Budgeting & Accountant Reporting)	Financial Constraints -The position of CFO is still awaiting approval from the Minister's office; The following positions are advertised and be filled during the 3 rd Quarter: - Accountant: Demand/Acquisition Management	The process is already unfolded and it will be finalised in Quarter 3.	Adverts, Interview Reports and Appointment Letters

									t & Reporting; -Accountant Credit Control and Debt collection; -Assistant Manager Legal & Labour Relations; -5 Drivers positions (4 CS & 1 TS) advertised; -5 Finance Interns advertised.		
Institutional Development and Transformation	Number of employees employed in accordance with the Employment Equity Plan KPI 41 CP.S	In terms of Employment Equity Plan target groups include disabled and women. These groups to be considered during the recruitment and selection process.	5 Employees employed according to EEP.	0.00	5 employees employed in accordance with the Employment Equity Plan by end June 2019	2 Employee employed in accordance with Employment Equity Plan by end Dec 2018	ACHIEVED 2 Women were appointed and they are the following: -Director Technical Services; -Accountant Budgeting.	N/A	N/A	Recruitment & Selection Report/Human Resource Report	
Institutional Development and	Number of officials capacitated in terms of the	Officials of the municipality to be capacitated with skills as	50 officials trained during 2017/18	Funded by LGSET A	30 officials capacitated in terms of the	10 officials capacitated in terms of the	NOT ACHIEVED	The letter approving WSP for the Municipality	WSP is currently approved and training	Attendance Registers; Training Report	

Transformation	workplace Skills Plan KPI 42 CP.S	provided for in the WSP	Financial year.		workplace Skills Plan by end June 2019	workplace Skills Plan end by end Dec 2018	No training conducted for Employees	by LGSETA was sent to the Municipality towards the end of Q2, therefore training programmes are planned to begin in Q3.	programmes will begin during Q3.	
Institutional Development and Transformation	Number of councillors trained KPI 43 CP.S	Councillors capacitated in line with skills provided for in the WSP	14 Councillors Trained in 17/18	Funded by LGSET A	10 Councillors trained by end June 2019	3 Councillors trained by end Dec 2018	NOT ACHIEVED No training conducted for Councillors	Municipality is still awaiting SALGA to provide training programme for Councillors.	Training will unfold as soon as the approved training programme is received from SALGA.	Attendance Registers & Training Reports
Institutional Development and Transformation	Number of Internships appointed by end KPI 44 CP.S	Unemployed graduates and unemployed youth to be enrolled for experiential learning	7 Interns appointed in 17/18. 5 Work Integrated Learners appointed in 17/18	Funded by LGSET A	5 Internships appointed by end Sep 2019	N/A	N/A	N/A	N/A	Appointment letters/Contracts
Institutional Development and Transformation	Number of learnership opportunities created KPI 45 CP.S	Unemployed youth and employees enrolled in the learnerships in line with the WSP	113 learners enrolled on Learnership opportunities created in 2017/18	Funded by LGSET A	50 learnership opportunities created by end Dec 2018	50 learnership opportunities created by end Dec 2018	NOT ACHIEVED No Learnership Conducted	The Municipality has not yet received discretionary grant from LGSETA	The training will be undertaken as soon as approval of discretionary grant by LGSETA is obtained.	Advertisement, Appointment letters (Service provider & Learners)/Training Report.
Institutional Development and	Number of Finance interns appointed	Unemployed graduates to be appointed.	5 Interns appointed in 2017/18	Funded by National	5 Interns appointed by end Sep 2018	5 Interns appointed by end Sep 2018	NOT ACHIEVED	5 Interns advertised and the advert	The contract for existing Interns were still Valid	Advert & Appointment letters/contract

Transformation	KPI 46 CP.S			Treasury			The Contract of the finance interns was extended, expiring in February 2019 therefore the advert is already being issued with a closing date of the 11 January 2019.	closed on the 11 January 2019	due to the extension, the recruitment process will therefore be finalized during Q3	
Institutional Development and Transformation	Number of reports on the workplace skills plan submitted to LGSETA KPI 47 CP.S	A plan for skills development to be developed in consultation with employees and organized labour.	WSP approved and submitted to LGSETA before end of April 2018.	0.00	1 report on the workplace skills plan submitted to LGSETA by April 2019	Implementation of WSP	NOT ACHIEVED The Municipality was awaiting WSP approval from LGSETA.	The approval of WSP by LGSETA was sent late during quarter 2 to the Municipality and the discretionary grant is not yet received.	As soon as the Municipality received approval on WSP and discretionary grant from LGSETA, WSP will be implemented.	Approved WSP, Skill Audit Report
Institutional Development and Transformation	Number of Local Labour Forum meetings held KPI 48 CP.S	LLF meetings to be held in line with agreed meeting schedule.	5 Local Labour Forum meetings held.	0.00	4 Local Labour Forum meetings held by end June 2019	1 Local Labour Forum meeting held by end Dec 2018	ACHIEVED 4 meetings held in the following dates: -03 October 2018; -19 October 2018; -12 November 2018; -26 November 2018	N/A	N/A	Notice/Minutes/Attendance Register.

	Institutional Development and Transformation	Number of SDBIP quarterly performance reports generated KPI 49 MM	Performance reported on quarterly basis	4 SDBIP quarterly performance report submitted.	0.00	4 SDBIP quarterly performance reports generated by end June 2019	1 SDBIP Quarterly Performance Report generated by end Dec 2018	ACHIEVED 1 SDBIP Quarterly Performance Report generated	N/A	N/A	Management Report/ Institutional Quarterly Report
	Institutional Development and Transformation	Number of annual municipal performance reports developed in compliance with section 46 KPI 50 MM	Annual Municipal performance developed to measure Institutional performance.	Annual Report submitted.	0.00	1 annual municipal performance report developed in compliance with section 46 by end August 2019	N/A	N/A	N/A	N/A	Copy of Annual Report
	Institutional Development and Transformation	Municipal oversight report submitted to Council KPI 51 MM	1 Municipal oversight report submitted to Council by end March 2019	Municipal Council Oversight report submitted.	0.00	1 Municipal oversight report submitted to Council by end March 2019	N/A	N/A	N/A	N/A	Oversight report, Item to Council Council resolution
	Institutional Development and Transformation	Number of signed performance agreements by MM and Section 56 employees KPI 52 MM	5 signed performance agreements by MM and Section 56 employees by end July 2018	3 Performance Agreements signed.	0.00	5 signed performance agreements by MM and Section 56 employees by July 2018	N/A	N/A	N/A	N/A	Signed Copies of Performance Agreements & Work Plans,

Institutional Development and Transformation	Mid-Term performance assessment conducted KPI 53 MM	Performance report detailing the performance of the municipality for the 1 st half of the financial year	2017/18 Mid-Term report	Opex	1 Mid-Term performance assessment conducted by 25 January 2019	N/A	N/A	N/A	N/A	Mid-term report
Institutional Development and Transformation	Approved SDBIP KPI 54 MM	1 Approved SDBIP aligned to IDPs and budget.	SDBIP for Corporate Services submitted.	0.00	1 Approved SDBIP by end June 2019	N/A	N/A	N/A	N/A	Approved SDBIP by the Council.
Institutional Development and Transformation	Number of reports on the implementation of Occupational Health Safety policy KPI 55 MM	Compliance with OHS ACT	1 report submitted on implementation of OHS.	0.00	4 reports on the implementation of Occupational Health Safety policy by end June 2019	2 meeting held on OHS and compile reports.	NOT ACHIEVED Sub Committees not established due to non-deployment of Councillors from the office of the Speaker.	The office of the Speaker has not yet deployed Councillors to serve in LLF Sub Committees .	As soon as the department received deployment of Councillors from the office of the Speaker OHS trainings and meetings will be conducted.	OHS Reports, Attendance Register
Institutional Development and Transformation	Number of employee wellness programmes conducted KPI 56 MM	Implementation of Employee Wellness Activities per Quarter.	3 Employee Wellness programme conducted (sport & Welcoming for new staff, Womens day celebration.)	73 850	4 employee wellness programmes conducted by end June 2019	Develop Employee Wellness Programme 1 Employee Wellness Programme Conducted.	ACHIEVED -Municipality challenged another Municipality on Sporting codes e.g. Soccer, netball, Snooker in	N/A	N/A	Approved Programme, Attendance Register, Employee Wellness Reports.

								November 2018; Rememberance of Aid day was done during the Council meeting of the 7 December 2018			
Institutional Development and Transformation	Number of reports submitted to council on disciplinary cases KPI 57 CP.S	Compilation of Labour Reports on quarterly basis.	4 Reports Submitted to Council on Labour cases referred to Bargaining	2 500 000	4 Reports submitted to council on Labour cases referred to Bargaining Council by end June 2019	1 Report submitted to Council on Labour cases referred to Bargaining by end Dec 2018	<u>ACHIEVED</u> The report was presented to the Council for note on the 7 December 2018 Council Meeting.	N/A	N/A	Council Report attached with Referral forms and notices of set down	
Institutional Development and Transformation	Number of IDP Representative meetings Held KPI 58 MM	IDP meetings held for public participation.	2 IDP Representative meetings held.	0.00	2 IDP Representative meetings Held by end June 2019	1 IDP meetings held	<u>NOT ACHIEVED</u>	Non-attendance of stakeholders	To be held in the 3 rd quarter and also to engage Office of the Premier on to facilitate the participation of sector departments	Attendance Register/Notice of the meeting.	

KEY PERFORMANCE AREA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

IDP Objective	Objective	Key Performance Indicator	Indicator Definition	Baseline	Budget	Annual Target	2 nd Quarter Target	2 nd Quarter Actual Performance	Reasons for Deviations	Possible Solutions	POE
To ensure good governance	Good Governance and Public Participation	Municipal Annual Report submitted Council within the prescribed time frame KPI 59 MM	A report detailing the performance of the municipality for 2018/18 FY	2016/17 Annual Report	0.00	1 Municipal Annual Report submitted Council by end March 2019	N/A	N/A	N/A	N/A	Annual report, Item to Council, Council Resolution
	Good Governance and Public Participation	% council resolutions implemented KPI 60 CP.S	To ensure effective and efficient secretarial services	4 matrix Resolution Register Developed	0.00	100% implementation of Council resolutions by end June 2019	Classification of resolutions as per department and distributing to relevant department	ACHIEVED 100% of Resolutions Implemented	N/A	N/A	100% Update the Resolution Register
	Good Governance and Public Participation	Number of section 79 and 80 committee meetings held. KPI 61 CP.S	Provide support to Council and its committees	Schedule of Portfolio Committee sittings developed	0.00	4 Section 79 and 80 committee meetings held by end June 2019	Develop Schedule of Committee Sittings 1 Section 79 & 80 meeting held by end Dec 2018	ACHIEVED 3 Meetings held during October and November 2018	N/A	N/A	Minutes/Attendance Registers/Minutes
	Good Governance and Public Participation	Number of Ward committee meetings held KPI 62 CP.S	Provide support to Council and its committees	96 Committee meetings held.	0.00	96 Ward committee meetings held by end June 2019	24 Ward Committee meetings held by end Dec 2018	NOT ACHIEVED 18 Ward Committee Meetings held	Ward Councillors not adhering to the schedule for ward committee meetings in particular Ward 6 & Ward 7	Engagements to be made with Ward 6 & Ward 7 Councillors through the office of the Speaker.	Minutes/Attendance Registers/Minutes

Good Governance and Public Participation	Anti-corruption strategy implemented KPI 63 CP.S	Implementation of approved anti-corruption strategy to minimise corruption.	Policy Developed and adopted by Council, Workshop attended in the District.	0.00	Implementation of approved anti-corruption strategy by end June 2019	Develop an Awareness Programme Conduct Awareness Programme to 2 Departments	ACHIEVED Awareness Programme Conducted and implemented on the 24 to 26 October 2018.	N/A	N/A	Approved Policy, Approved Programme, Attendance Registers and Notices
Good Governance and Public Participation	Number of reports submitted by Community Development Workers KPI 64 CP.S M.O	Reports submitted to monitor performance of CDW's.	4 Reports submitted.	0.00	4 reports submitted by Community Development Workers by end June 2019	1 Report submitted by Community Development Workers by end Dec 2018	NOT ACHIEVED	N/A	N/A	Memo requesting reports/Reports submitted by CDW
Good Governance and Public Participation	Information and Communication Technology Governance policy developed KPI 65 CP.SM.O	The ICT Governance Policy be developed and submitted to Council for approval and must be in line with Provincial framework.	ICT Governance Policy developed	1 518 263	Information and Communication Technology Governance policy developed by end Sep 2019	Establish ICT Steering Committee and submit it for Approval Information and Communication Technology Governance policy developed	NOT ACHIEVED Policy inputs still to be presented to LLLF & Portfolio Committee before adoption by Council.	It will be submitted for adoption in Q3	The draft Policy will be tabled to Council for Adoption in Q3.	Approved Policy & Strategy/Attendance Register
Good Governance and Public Participation	Number of council public participation programmes conducted KPI 66 CP.S M.O	Meetings and Activities to be convened on the five concretes as adopted by Council.	12 Council public participation programmes conducted.	0.00	12 Council public participation programmes conducted	3 Council public participation programmes conducted by end Dec 2018	NOT ACHIEVED No Public participation was conducted.	Ward Councillors are Conducting public participation in their Wards	The office of the Speaker to make arrangements with Ward Councillor	Notice/Attendance Register.

						by end June 2019				s to address the issue.	
Good Governance and Public Participation	Number of Public Ward committee meetings held KPI 67 CP.S M.O	Provide support to Council and its committees	96 Committee meetings held.	0.00	96 of Public Ward committee meetings held by end June 2019	24 of Public Ward committee meetings held by end Dec 2018	NOT ACHIEVED 18 Public Ward Committee Meetings held	Ward Councillors not adhering to the schedule for Public Ward committee meetings in particular Ward 6 & Ward 7	Engagements to be made with Ward 6 & Ward 7 Councillors through the office of the Speaker.	Minutes/Attendance Registers/Minutes	
Good Governance and Public Participation	Communication strategy developed KPI 68 CP.S M.O	Communication Strategy to be developed and submitted to Council for approval.	Inputs submitted for Communication Strategy and the Workshop conducted.	0.00	1 Communication strategy developed by end June 2019	Conduct Awareness to Councillors & Officials.	NOT ACHIEVED Communication is developed and it forms part of policies that must be presented to LLF Committee to the Portfolio Committee.	It will be submitted for adoption in Q3	The draft Policy will be tabled to Council for Adoption in Q3.	Approved Communication Policy/Attendance Register/Training Report	
Good Governance and Public Participation	Number of By-laws reviewed KPI 69 CP.S	All Municipal By-laws to be reviewed and submitted to Council for approval.	1 By law reviewed.	None of the By-laws reviewer	10 By-laws reviewed by end June 2019	Review bylaws and public participation to solicit inputs Submit to Council for Adoption	NOT ACHIEVED By-laws identified for reviewed though public participation is not yet conducted yet with relevant stakeholders.	Public Participation will be arranged for By-laws identified during Q3	The process will be finalised in Q3	Draft By-laws/Council Resolution, Attendance Register/Notices	
Good Governance	Implementation and Monitoring of municipal by-	Assessment and continuous monitoring of	General information on municipal by-	Directorate	100% implement	100% implementation of municipal	ACHIEVED	N/A	N/A	12 reports of the state of by-law	

	and Public Participation	laws on a daily basis KPI 70 C.S	municipal by-laws.	laws in place: Noise Control, Dumping, Land Use Scheme.	Opex:R13 76 884.00	ation of municipal by-laws by end June 2019	by-laws by end Dec 2018	Existing by-laws are implemented.			implementat ion reporting number of contraventions, and state of prosecution process on each.
	Good Governance and Public Participation	Number of risk registers updated KPI 71 MM	An updated risk register, reflecting the risks within the municipality	Risk Registers	00.0	3 risk registers updated by end June 2019	1 risk register updated by end Dec 2018	ACHIEVED Risk Assessment Conducted in +December 2019	N/A	N/A	Updated Risk Register for the department.

KEY PERFORMANCE AREA: SPATIAL RATIONALE

Objective	Key Performance Indicator	Indicator Definition	Baseline	Budget	Annual Target	2 nd Quarter Target	2 nd Quarter Actual Performance	Reasons for Deviations	Possible Solutions	POE	PMS Comments
To ensure good governance	Spatial Development Framework aligned with IDP developed KPI 72 MM	Development of a Spatial Development Framework	Old Spatial Development Framework	00.0	Spatial Development Framework aligned with IDP developed by end June 2019	Source funding	ACHIEVED	N/A	N/A	Spatial Development Framework	
To ensure good governance	IDP adopted by council KPI 73 MM	Adoption of the IDP aligned to District, provincial and national plan	2018/19 IDP	00.0	IDP adopted by council by end May 2019	Hold public engagements	ACHIEVED	N/A	N/A	Approved IDP IDP process plan	

3.1. WARD INFORMATION FOR EXPENDITURE AND SERVICE DELIVERY

Strategic Objective	Goal	Goal Code	2018/19 Medium Term Revenue & Expenditure Framework				
			Original Budget	Actual Budget Spent	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand							
	Christiana: Construction of paved roads and storm water channel in Motsomocha & Kgololosego Str	SP	4,707	1,419	1,419	-	-
	Bloemhof: Construction of paved roads and storm water channel in Buys & Laastele Street		5,617	765	765		-
	Christiana: Construction of paved roads and storm water channel in Damon Street		3,431	2,093	2,093		-
	Bloemhof: Renovation of the Coverdale Community Hall		1,458	967	1,131		-
	Christiana: Renovation of the Geluksoord Community Hall		1,109	525	908		

	Bloemhof: Installation of high mast lights in Boitumelong, Coverdale and Salamat		3,300	252	1,991		
	Bloemhof: Construction of paved internal roads and storm water in Boitumelong		11,050	579	3,417		
	Christiana: Installation of high mast lights in Utlwanang and Geluksoord		3,600	0	2,042		
PMU			779	0	779		
INEP			5,000	4,200	5,000		
EEDSM			4,000	1,514	4,000		
COMPUTERS (FMG)			300	-	300		
Allocations to other priorities							
Total Revenue (excluding capital transfers and contributions)							

3.2.

3.3.

3.4. DETAILED CAPITAL WORKS PLAN BROKEN DOWN BY WARD OVER THREE YEARS

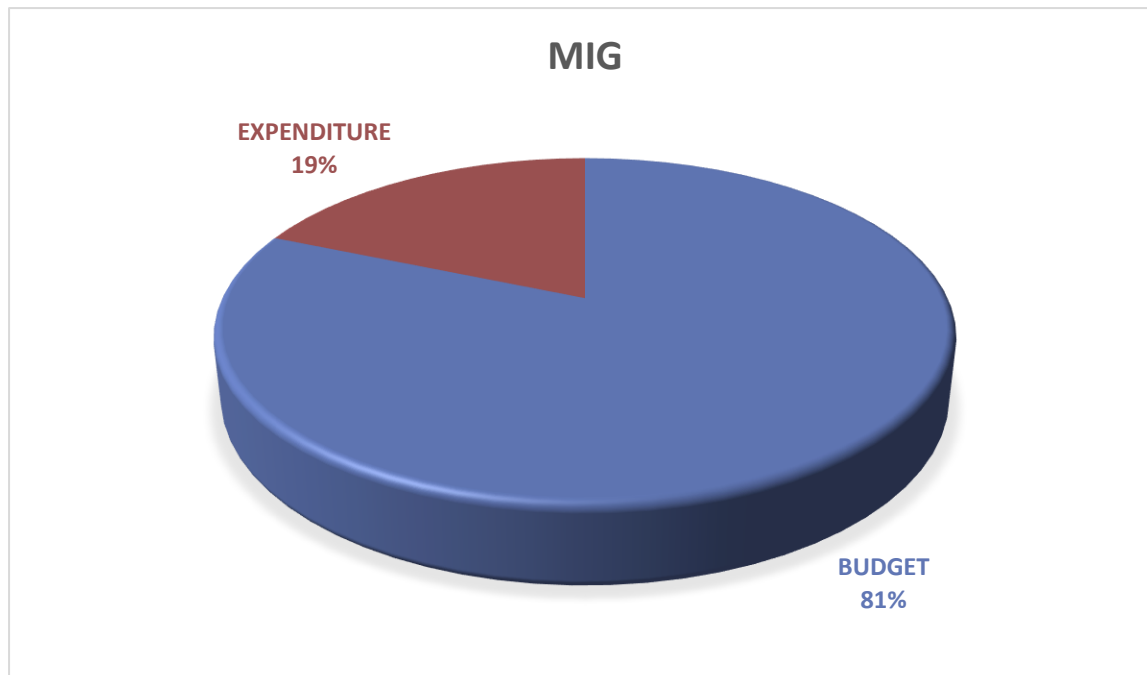
Strategic Objective	Goal	Goal Code	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
			Original Budget	Actual Budget Spent	Full Year Forecast	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year +2 2019/20
R thousand								
Ward 1	Bloemhof: Upgrading of Boitumelong multi-purpose sports facility	Sports and Recreation	11,500	5,966	15,966	5,966	489	-
Ward 5	Christiana: Construction of paved roads and stormwater channel in Ikagaleng	0.774km + 0.274km trapezoidal channel + 0.220 fence	4,724	4,517	4,517	4,517	165	
Ward 7	Christiana: Construction of paved roads and stormwater channel (Boiteko Street)	0.340km	2,787	2,628	2,628	2,628	97	
Ward 5	Christiana: Construction of paved roads and storm water channel in Motsomocha & Kgololosego Str	0.660km	4,707	2,975	2,975	2,975	1,418	
Ward 4	Bloemhof: Construction of paved roads and	0.950km	6,510	5,434	5,434	5,434	765	

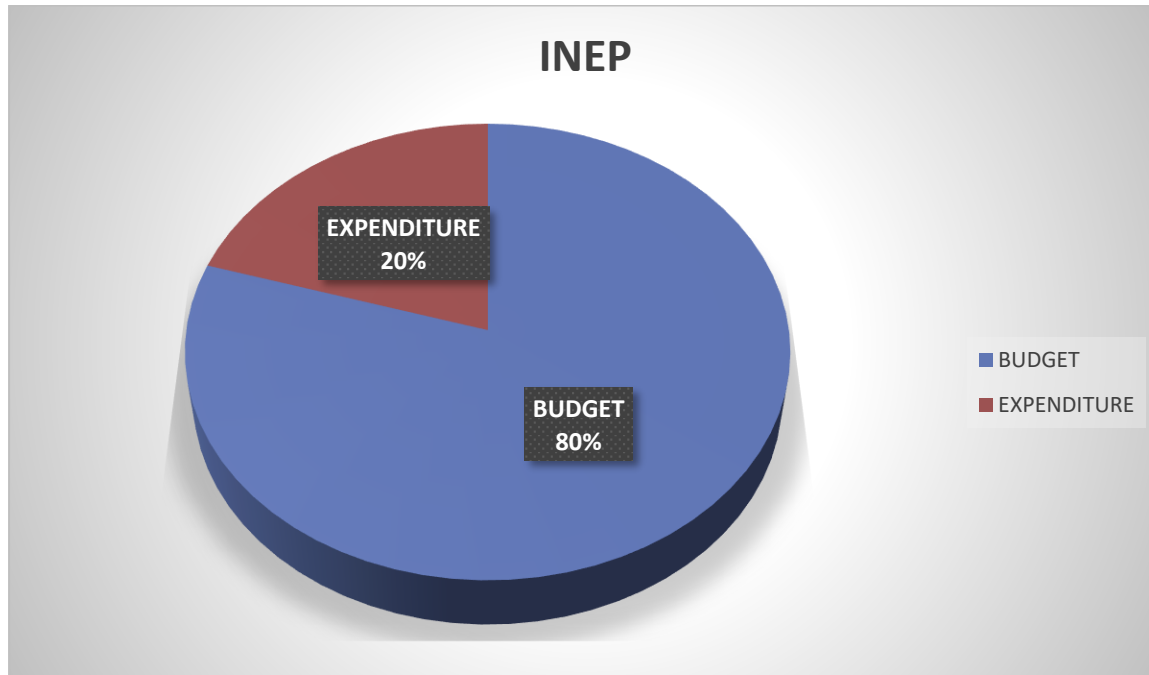
	storm water channel in Buys and Laastele Streets							
Ward 7	Christiana: Construction of paved roads and storm water channel in Damon Street	0.554km	3,431	1,343	1,343	1,343	2,093	
Ward 7	Christiana: Renovation of the Geluksoord Community Hall	Community Hall	1,109	200	200	200	908	
Ward 4	Bloemhof: Renovation of the Covedale Community Hall	Community Hall	1,458	327	327	327	1,131	
Ward 1, 2, 3 and 4	Bloemhof: Installation of high mast lights in Boitumelong, Coverdale and Salamat	Public Lighting	-	-	-	-	1,991	
Ward 5, 7 and 8	Christiana: Installation of high mast lights in Utlwanang and Geluksoord	Public Lighting	-	-	-	-	2,042	
	Bloemhof: Construction of paved road and storm water in Boitumelong	1 km road	-	-	-	-	3,417	
Ward 4 & 6	Christiana and Bloemhof: Retrofitting of	Energy Efficiency	-	-	-	-	4,000	

Total Capital Expenditure								
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Summary of MIG and INEP

There has been no much movement in the current year projects, because the focus was to exhaust the additional funding from 1718. SCM process will be rolled out in the second quarter. The table below illustrates the spending of the municipality that did not reach the target.





The graph above illustrates that the municipality spent 20% of the INEP grant by end of the 1st quarter. The contractor is already on site to electrify 460 households targeted in the year under review.

4. Over and above Performance

Community Services Directorate:

1. Requested NWDC to assist on Business-Plan development for SMME"s. (Communication).
2. Meeting with DERA Environmental Consultants to discuss possible projects for Cooperatives to form part of SLP as per the request of Dept. of Mineral and Resource. (Minutes and Attendance register)
3. Obtained commitment from FEED to assist us to review our LED Strategy
4. Mobilizing SMME"s to attend LED Forum. (Publicity)
5. N12 Treasure Route Meeting (attendance register and minutes).
6. Allocation of LTLM Tourism Interns. +
7. Facilitated a list Cooperatives to NYDA for Support. (List of Cooperatives).
8. A letter of request for interventions for SMMEs to the Department of Small Business. (Communication).

5. Overall Challenges

Community Services Directorate:

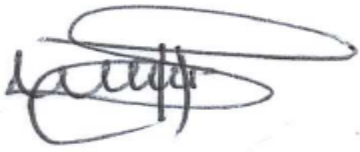
1. Funding remains a challenge in order to achieve the set targets.
 - a. The municipality"s capital project not approved
 - b. Low cash flow
2. Capacity constraints - due to none filling of vacancy.
 - a. LED has only one personnel
 - b. Refuse removal is currently using EPWP personnel

Budget and Treasury Directorate:

1. The compilation of Bank reconciliation remains the most critical challenge in the unit. The intention is to fill in the post of Accountant Expenditure before the end of the financial year
2. VAT 201 reports are not submitted on time and this results in fruitless and wasteful expenditure
3. Reconciliation of receipts from the bank statement to consumer accounts remains a challenge
4. The municipality has not been able to print bulk accounts to consumers
5. The municipality has a challenge crediting the employees" municipal accounts.

6. Conclusion

The municipality will continue to strive to in ensuring that in delivering services to the communities there is value for money.



NDODA MGENGO
MUNICIPAL MANAGER
29 JANUARY 2019